

## **December 5<sup>th</sup> PTC meeting**

**Attendance:** Christine James, Michelle Lynn, Jenell Jackson, Barbie Eaton, Andrew Frigon, Carrie Brandt, Megan Hoenie, Katie Eisinger, Andrea Knowles, Sarah Curtis

**Meeting Start Time:** 7:00pm

### **Minute Approval and General Items:**

- Minutes from November 7th meeting were approved
- Discussed fundraising vs. accepting donations
  - Agreed to add the Square link to communications where the PTC is mentioned. Wouldn't be a "fundraiser", however gives ability to accept \$\$ throughout the year
  - Carrie to work with Jennifer Tooman to revise Square account for general donations
- The Committee also discussed funding opportunities available through the Mason County Community Foundation
  - Carrie to look into requirements and advise the group

### **Treasurer's Report:**

- No formal report reviewed
- Andrew Frigon (Treasurer) had a few questions about draft budget that Barbie provided that were answered – will utilize that info to create working budget

### **Committee Report:**

- Ice cream parties went well and are now planning dates for movie / popcorn parties
  - Looking like December 14 and 15 and are accepting volunteers to assist with both days
- Bowling party at Stix was very enjoyable and kids had a great time

### **Old Business:**

- Student T-shirts have been ordered and delivered. Cost was \$8.00 each and will be given to all new students joining LES.
- Teacher support payments:
  - Katie will provide list of all active teaches and support staff that will be used to prepare envelopes to give to each individual. Envelopes will have \$100 cash to be used for teacher / classroom support. Teachers and support staff will be requested to provide the envelope and receipts back to the Committee by spring break. Andrew to prepare envelopes once he gets the list.
  - Agreed that the PTC would cover the cost of popcorn Fridays for the secretaries in lieu of the \$100 cash envelope

**New Business:**

- Trustee positions were discussed by the Committee:
  - Barbie and Carrie most likely will not hold their positions next year, which will most likely create a gap in knowledge of Committee history and processes
  - Idea was to reach out to the established Trustees to see if they are still interested in serving in this position and bring them into the Committee process for knowledge and awareness
  - Carrie to reach out to established Trustees and gauge interest

**Principal's Report:**

- Confirmed that December 14<sup>th</sup> and 15<sup>th</sup> are the dates for the popcorn and movie parties
  - 17 classrooms will party on the 14<sup>th</sup> and 22 on the 15<sup>th</sup>
  - Volunteers will be on hand to assist
- The Young 5s and the kindergarten classes will be performing their holiday performances on December 12<sup>th</sup> and 13<sup>th</sup>
  - Christmas performances are only put on by these two groups now, but may expand to other classes in the coming years
- The third graders have their Market Day on December 15<sup>th</sup>
- Holiday class parties will be held on December 16<sup>th</sup>

**Close of Business:**

- Due to the holiday schedule the next PTC meeting will be the 2<sup>nd</sup> Monday in January (Jan 9<sup>th</sup>)
- The PTC has received its official LASD email account, which will be available to Committee officers only
- Meeting ended at approx. 7:45pm