

LES PTC Meeting Agenda October 11th, 2023

In attendance: Bridget Ennis, Joy Martinez, Amy Lindenau, Andrew Frigon, Andrea Knowles, Tiffany Heyse, Erin Wohlberg, Ashela Trevino, Melanie Hargreaves, Christine James, no zoom due to technical problems

- **Meeting Called to order 7:04pm**

- **Minutes from last meeting-** Missing president tonight, did not print out last meetings notes, will table to approve meeting minutes at next meeting on November 8th.
- **Treasurer's Report**
 - **Raz Kids-** Had questions last meeting about the amount since it was such a huge difference from last year (\$4000 to \$300), found out that we were given the incorrect invoice for this year. This year the total is \$3800.
 - New debit card has been issued from West Shore Bank, can't activate it, because we don't know who was the person was that opened it for their social security number- we are currently working on this
 - Noted that our current bank account is still in Foster Elementary's name, need to change to Ludington Elementary School
- **Committee Reports**
 - **Teacher Conference Luncheon**
 - A few different quotes were looked up for meals the best number came back from Ludington Meat Company
 - \$608.18 for 1 box of hotdogs, 2 boxes of brats, 20 packages of buns, 6 pans of salad, packets of dressing, ketchup, mustard, relish and diced onions
 - Make a sign up genius for parents to donate items
 - Gluten free buns, bags of chips, store bought dessert, pop, bottled water, napkins, plates and utensils
 - Need to check with Katie Eisinger on how many people she will need for set up of luncheon, Erin is able to help Wednesday and Thursday
- **Fundraiser**
 - Erin created great flyer of why to support the PTC, they look amazing will be put on the back of the fundraiser flyer- need minor adjusting remove the qr code and put the address for the ptc website
 - Flyers and pledge sheets for fundraiser look great, need square code added to pledge sheet, going to put both preschool and elementary on same sheet to streamline information
 - Need to order envelopes for money collection-Tiffany to order

- Only purchases that PTC need to make are the glow sticks and jelly bracelets(these were chosen so that kids can still use them after the event) and puffed popcorn for preschool party
- Wesco and House of flavors to donate popcorn and ice cream sundae supplies for grade prizes - Charlotte contacted
- Glow walk time on Oct 30th 8:20-2:50
- Will figure out at next meeting when the fundraiser party will be
- Print fundraiser flyers at the school and have parent volunteer attach envelop
- **Principals Report**
 - No report this week, Katie not present at meeting
- **Meeting concluded at 8:10pm**