

NOTICE OF PUBLIC MEETING

LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT 809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: The Ludington Area Schools, in partnership with the community, will achieve excellence in a positive environment where motivation and quality instruction ensure learning and equip students for success in society.

MEETING: Special Meeting - Work Session Meeting of the Board of Education

DATE: May 12, 2021

TIME: 6:00 p.m.

PLACE: Ludington High School Library

ADDRESS: 508 N. Washington Ave., Ludington, MI 49431

The Board of Education for Ludington Area School District will meet on Wednesday, May 12, 2021 at 6:00 p.m. for an in-person special meeting at the Ludington High School Library. The Board will also provide electronic (online and/or by phone) access to this meeting for those in the community wishing to attend the meeting, but who do not want to attend in person, to protect the health, safety, and welfare of the citizens of Ludington Area School District from Coronavirus/COVID-19, in alignment with the Local State of Emergency Declaration. This electronic meeting is authorized pursuant to the Michigan Open Meetings Act, MCL 15.263a, and access information to this meeting can be found below. No action will be taken at this meeting.

SPECIAL MEETING

I. CALL TO ORDER and ROLL CALL

☑ Steve Carlson ☑ Josh Snyder ☑ Bret Autrey ☑ Mike Nagle ☑ Stephanie Reed ☑ Leona Ashley ☑ Scott Foster

II. AGENDA MODIFICATION

III. CITIZEN PARTICIPATION

IV. DISCUSSION ITEMS

- A. Review Supplemental Bid Modifications for the Sale of Lakeview Elementary
- B. Elementary Bond Project Application and Certificate for Payment #13
- C. Discussion of L-4029 Tax Rate Request Form
- D. New Teacher Hiring Recommendations
- E. Update on Extended COVID-19 Continuity of Learning Plan

V. ACTION ITEMS

- A. None

VI. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS

VII. ADJOURNMENT

Memorandum - Office of the Superintendent

TO: Board of Education
FROM: Jason J. Kennedy, Superintendent
RE: Electronic/Virtual Special Meeting / Work Session

Meeting Notice and Meeting Access Information:

This notice is given and published pursuant to the Local State of Emergency Declaration made by the Chairperson of the Mason County Board of Commissioners on April 6, 2021, and extended through June 13, 2021 at 11:59 pm by the Mason County Board of Commissioners at their regularly scheduled meeting on April 13, 2021. The Declaration states:

“On April 7th, 2020 the County of Mason experienced its first confirmed case of COVID-19. In the past year, 1,293 individuals have contracted the disease and 27 have lost their life. The County of Mason continues to experience an increase in positive cases and deaths despite our efforts to slow this pandemic. As a result of this on-going situation and the uncertainty of impacts to our residents and visitors, the following conditions exist:

- The Mason County Emergency Action Guidelines have been duly activated and departments, agencies, and government offices have been coordinating a county-wide response to COVID-19 in accordance with mandates issued by the State of Michigan.
- Mason County, in partnership with District Health Department #10 and all governmental units within Mason County, are maximizing efforts to slow the spread of the COVID-19 virus.
- The need to protect all residents and members of public boards, commissions, and meetings conducting governmental business continues to exist beyond the virtual meetings exemption established in the Open Meetings Act.

Therefore, as the Chairperson of the County Board of Commissioners of Mason County, in accordance with Section 10 of Act 390, P.A. 1976, as amended, I hereby declare that a "state of emergency" exists within our jurisdiction, that the response and recovery aspects of the emergency operations plan have been activated, and that local resources are being utilized to the fullest extent practicable. This declaration expires seven days from its execution unless further extended or extinguished by the County Board of Commissioners.”

Signed: Janet S. Andersen, Chairperson

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Public comment will be handled using the participant controls of the Google Meet platform. These will be discussed at the start of the meeting. If you are listening by telephone only, you will be called upon by the host during the time for public participation in the meeting.

To comply with the Americans with Disabilities Act (ADA), any citizen requesting accommodation to attend this meeting and/or to obtain this notice in an alternative format, should contact Superintendent Jason Kennedy, Ludington Area School District at (231) 845-7303 prior to this meeting.

Google Meet Instructions for Participants

To join the conference by telephone:

1. On your phone, dial the teleconferencing number provided below:
 - Phone number: (US) +1 262-404-7066
2. Enter the meeting pin number below when prompted using your touch-tone (DTMF) keypad:
 - Pin number: 703 757 134#

Before the meeting:

1. You will need a computer, tablet, or smartphone with speakers or headphones. You will have the opportunity to check your audio immediately upon joining the meeting.

To join the meeting via video conference or technology device:

1. At the start time of the meeting, click on the link below to join via computer. You may be instructed to download the Google Meet application.

Meeting Link: meet.google.com/ucb-iazu-acv

Memorandum - Office of the Superintendent

TO: Board of Education
FROM: Jason Kennedy, Superintendent
RE: Work Session / Special Meeting ~ Agenda Notes

CITIZEN PARTICIPATION

Review Board Policy 0167.3: Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
 1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

Revised: January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808

Discussion Items:

A. Review Supplemental Bid Modifications for the Sale of Lakeview Elementary

Each bidder who submitted a proposal to the District for the purchase of Lakeview Elementary School was provided an opportunity to submit supplemental information or bid modifications to the Board prior to 4:00 p.m. on May 7, 2021. The Board will discuss each of the six (6) bids that were received in further detail, along with any supplemental information or bid modifications that were submitted by each bidder.

Bidders will be invited to the Special Meeting of the Board of Education to answer any questions that the Board may have.

The District has also invited City Manager, Mitch Foster, to attend the work session meeting so that the Board can ask and review questions that it may have about any special land use permits or City processes that would need to be followed in order for the proposed developments to get City approval.

Supplemental Bid Modifications Received:

- Gibson Custom Homes: \$240,000 (24 housing units) - Original bid, no supplemental information or bid modifications received.
- JWhite Properties: \$240,000 (12 housing units) - Original bid of \$195,000 was modified to \$240,000. Submitted in cash, "as is" on the property and includes the demolition and removal of Lakeview Elementary School. Stages of proposal highlighted in supplemental.
- Schultz Excavating: \$196,000 (8 housing units) - Stands by previously submitted bid of \$196,000 to build two (2) story single family homes on Gaylord Ave., and one (1) story single family homes on Lewis Street.
- John Reed and Dan Hunter: \$190,000 (12 housing units) - Stands by previously submitted bid of \$190,000 to build single family homes on the property, committing to use local subcontractors to complete the project.
- Todd and Nicole Stowe: \$170,000 (housing, as previously discussed) - Original bid, no supplemental information or bid modifications received.
- Tim Ferwerda: \$50,000 (housing) - Original bid, no supplemental information or bid modifications received.

Each bid received includes the buyer taking responsibility for demolition of the Lakeview Elementary School site so that the District does not have to do so using bond proceeds.

No action will be taken at the Special Meeting on May 12, 2021; however, the Board may take action on any or all of the bids that it has received at the Board's regularly scheduled meeting on May 17, 2021 at 6:00 p.m.

B. Elementary Bond Project Application and Certificate for Payment #13

We will need an action item at the Board meeting on Monday to approve the certificate for payment on the elementary school bond project and to authorize the District to pay the certificate for payment in the amount of \$2,025,117.31 as certified by the architect and construction manager, and as outlined in the Certificate for Payment. The District received the pay application information from the construction manager to process on May 5, 2021. The certified pay application documents will be provided to the Board for review prior to the May 17, 2021 meeting.

C. Discussion of L-4029 Tax Rate Request Form

The District has not received taxable value information from the Mason County Equalization Department, as of this communication. Once we receive this information, the District will need to consider the adoption of this tax rate request form at an upcoming meeting, as is standard operating procedure. As soon as we receive this information, we will process the form and present it to the Board for approval at a future meeting.

D. New Teacher Hiring Recommendations

High School Mathematics Teacher

Noah Laman, a graduate of Ludington High School and the All-Around Senior for the Class of 2017, is completing a long term substitute position at Ludington High School for the District in mathematics for the third trimester. This has allowed for an opportunity to interview him on the job for the past several weeks. Noah is a graduate of Bethel College and has earned his teacher certification in Michigan with an endorsement in secondary mathematics. This allows him to teach all mathematics classes at the secondary level. Noah interviewed for the position, and was fully supported by the math department. He will likely also assist us in coaching and serving as an advisor, which is always helpful. We are excited to welcome Noah to the District!

High School Science Teacher

Lea Paparella is a graduate of Mona Shores High School, and recently completed her student teaching at Fruitport High School in Muskegon. She completed her Bachelor's Degree from Central Michigan University (CMU), with a concentration in Secondary Education. She holds an endorsement on her teaching certificate in Integrated Science, which allows her to teach all science courses at Ludington High School. Her supervising professor from CMU shared that Lea is the best student teacher he has seen in more than 30 years of work at the university. This sentiment was echoed by her supervising teacher at Fruitport High School. We are excited to welcome Lea to the District!

High School Special Education Teacher

After Tim Pomorski retired, the District posted the position on several occasions, only to receive zero applications. The District then hired a long term substitute teacher to assist the District get through this situation; however, this teacher did not have all of the appropriate credentials to be a regular special education teacher for us long term. The District posted the position again, and attracted a candidate that formerly taught at Ludington High School before leaving to teach at Traverse City Area Public Schools. The teacher left because her husband was relocated in his work to Traverse City. The teacher's spouse has now been transferred back to Ludington. This has worked out well for us and will be recommending that the Board hire Erin Slater as a secondary special education teacher. We are excited to welcome Erin back to the District!

E. Update on Extended COVID-19 Continuity of Learning Plan

On August 20, 2020, Governor Whitmer signed House Bill 5913 into law as Public Act 149. Section 98a states that in order to receive state aid for 2020-2021, districts must provide for instruction under an extended COVID-19 Learning Plan ("Plan") that has been approved by an intermediate district or authorizing body. The Plan does not replace the District's/PSA's COVID-19 Preparedness and Response Plan, it is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access.

Section 98a(1)(c) states, “Thirty days after the approval of the plan under subsection (2), and every 30 days thereafter, the district must, at a meeting of the board or board of directors, as applicable, of the district, reconfirm how instruction is going to be delivered during the 2020-2021 school year. Public comment must be solicited from the parents or legal guardians of the pupils enrolled in the district during a meeting described in this subdivision.” Section 98a(1)(i) states, “The district shall publicly announce its weekly interaction rates under this subdivision at each reconfirmation meeting described in subdivision (c) and make those rates accessible through the transparency reporting link located on the District’s website each month.”

We will review the Extended Continuity of Learning Plan Reconfirmation Meeting template and review weekly 2-way interaction rates in preparation for Board approval of the plan at the May 17, 2021 meeting. Opportunity for public comment on the plan will be provided at the May 17th meeting.

Action Item(s): None

This is a work session meeting of the Board of Education. The Board will **not** consider any action items during the special meeting held on May 12, 2021. Rather, in an effort to allow all Board of Education members to discuss and review the proposals submitted to it for the sale of the Lakeview Elementary School, the Board has canceled its committee meetings for the month of May, and has called this special meeting so that it can discuss this item, along with other business usually reserved for committee meetings.