

Ludington Board of Education
Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

Finance Committee Meeting

Date: August 15, 2019

Time: 5:30 p.m.

Place: Ludington Area School District Administration Office
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL
 Josh Snyder Steve Carlson Scott Foster
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
 - a) Bond Project Update: GMB Proposed Schematic Designs
 - b) Geotechnical Soil Boring Proposal
 - c) Milk and Bread Bid Awards
 - d) Proceeds from iPad / MacBook and Bus Sales
 - e) Updates from Other Committees
- 5) OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
- 6) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education
FROM: Jason Kennedy, Superintendent
RE: Finance Committee Meeting ~ Agenda Notes

Bond Project Update: GMB Proposed Schematic Designs

We will discuss the bond schematic design proposals that have been presented to the District by GMB Architecture and Engineering. The Board will select the schematic design concept so that GMB can begin designing the scheme and seeking staff, student, and community feedback.

Geotechnical Soil Boring Proposal

GMB Architecture and Engineering has received two (2) bids to have the necessary geotechnical soil boring samples completed on the elementary school complex site. The table below summarizes the bids received by the District's architect.

Driesenga & Associates	
Base Scope	\$9,210
Additional Scope (Remobilization and addendum to report)	\$3,665
Additional drilling per foot depth	\$21 per LF
Total	\$12,875 + \$21 per LF
Nordlund & Associates	
Base Scope	\$7,200
Additional Scope (Remobilization and addendum to report)	\$400
Additional drilling per foot depth	\$15 per LF
Total	\$7,600 + \$15 per LF

It is the superintendent's recommendation to award the geotechnical soil boring bid to the low bid and local contractor, Nordlund & Associates, in the amount of \$7,600 + \$15 per LF.

Milk and Bread Bid Awards

A recommendation to approve the award of the milk bid to Prairie Farms, and the bread bid to Aunt Millie's will be presented to the Board. This bid information will be discussed. The Board received

bids from Prairie Farms for milk, and from Aunt Millie's for bread. The bread costs are unchanged from the prior year, and the milk costs have a very slight increase overall:

- 1% white milk decreased from .2275 cents to .2250 cents per half pint
- Fat free white milk increased from .2291 cents to .2445 cents per half pint
- 1% chocolate milk increased from .2275 cents to .2490 cents per half pint
- 1% strawberry milk increased from .2263 cents to .2490 cents per half pint

The Board will be asked to approve the bid award to Prairie Farms for milk, and the bid award to Aunt Millie's for bread. These vendors have been approved by the Board each of the last two years.

Proceeds from iPad / MacBook and Bus Sales

The district sold 712 district owned iPads and MacBooks to interested students, families, and staff, as well as the community and surrounding school districts. Because of the device refresh which occurred this past spring to prepare for the upcoming year, we were able to take advantage of generating some revenue from the devices that we have been using for the past three years. We received a large amount of interest in these gently used devices and were able to sell them for \$130 each, generating \$92,567. We still have another 1,498 unsold devices that we plan to sell to a wholesaler. They are being evaluated right now, so the amount of revenue is not yet known. But a conservative range of sale proceeds would be an additional \$30,000-\$50,000. Some of the devices being evaluated by the wholesaler are slightly damaged, and are worth much less than \$130.

The district was also able to sell two (2) 2013 school buses to Mason County Eastern as a result of the additional buses that were purchased through the DEQ Clean Diesel grant. We received \$52,000 for both buses, which hold a trade-in value of \$52,750. The District also received the scrap value for two of Mason County Eastern's busses. This leaves our fleet in good shape with the oldest bus in the fleet being a 2013 that is used as a spare bus.

Updates from Other Committees

We will review updates from each of the other committees in preparation for the Board meeting on August 19, 2019.