

NOTICE OF PUBLIC MEETING

LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT 809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

MEETING: Public Budget Hearing & Regular Meeting
DATE: June 24, 2019
TIME: 6:00 p.m.
PLACE: Administration Office, 809 E. Tinkham Avenue, Ludington, Michigan

BUDGET HEARING

1. CALL TO ORDER & ROLL CALL
() Steve Carlson () Josh Snyder () Bret Autrey () Mike Nagle () Stephanie Reed () Leona Ashley () Scott Foster
2. PLEDGE OF ALLEGIANCE
3. AGENDA MODIFICATION
4. CITIZEN PARTICIPATION
5. PUBLIC HEARING (2019-2020 Proposed General Operating Fund Budget)
6. ADJOURNMENT OF PUBLIC HEARING

REGULAR MEETING

7. CALL TO ORDER
8. SPECIAL PRESENTATION
 - a. State Level Recognition - Presented by Randy Fountain
 - b. MASA Horizon's Leadership Academy Recognition - Dan Mesyar
 - c. Environmental Studies Presentation by Mark Willis
9. AGENDA MODIFICATION
10. CITIZEN PARTICIPATION
11. CONSENT AGENDA
 - a. Ratification of Bill Payment - Per Summary Dated June 24, 2019
 - b. Approval of Minutes – Regular & Special & Closed Meetings May 20, 2019; Special Meeting June 3, 2019
 - c. Annual Summer Tax Resolution 2020
12. BOARD COMMITTEE REPORTS
 - a. Finance Committee Report June 20, 2019
 - b. Building & Site Committee Report June 21, 2019
 - c. Personnel/Policy Committee Report June 21, 2019
13. SUPERINTENDENT'S REPORT and COMMENTS
 - a. Review Bond Bid Process, Bid Results, and Final Official Statement
 - b. Application for Final Qualification of Bonds
14. DISCUSSION ITEMS
 - a. Second Reading: NEOLA Policies Volume 33, Number 2
 - b. Community Education and Recreation Programming
 - c. Land and Site Survey Pricing
15. ACTION ITEMS
 - a. Approval of NEOLA Policies: Volume 33, Number 2
 - b. L-4029 Tax Levy for 2019 - 2020
 - c. Non-Union Administrative & Central Office Contracts 2019-2020
 - d. Gateway To Success Transportation Agreement Annual Renewal 2019-2020
 - e. 2018-2019 Budget Amendment
 - f. 2019-2020 Budget Adoption
 - g. Set July 2019 Board Meeting Date Time Place
 - h. Resolution Prepared by Thrun Law ~ Series I Bond Issuance
 - i. WSESD SEPAC Representative Designation of Representative 2019-2020
 - j. New Teacher Contract Approval
 - k. Closed Session Pursuant to OMA Section 8(1)a ~ Personnel Evaluation of the Superintendent
 - l. Return to Open Session - Superintendent's Evaluation & Contract Approval
16. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
17. ADJOURNMENT

Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

DATE: June 24, 2019
TO: Board of Education
FROM: Jason J. Kennedy, Superintendent
RE: Public Budget Hearing and Regular Meeting – Agenda Notes

PUBLIC BUDGET HEARING

We will hold a public hearing prior to the regular meeting for the proposal of the 2019/2020 general fund budget. We will then adjourn the hearing and call the regular meeting to order.

REGULAR MEETING

SUPERINTENDENT'S REPORT

Review Bond Bid Process, Bid Results, and Final Official Statement

The Board will review the bond bid process, the results of the bond bid, and the Official Statement. The District received bids from nine (9) bidders, as outlined below. The bidders are ranked according to the lowest true interest cost. The underwriting and sale of the bonds was issued to Robert W. Baird & Co. (Milwaukee, WI) with the lowest true interest cost (TIC).

Ludington Area SD \$41,375,000 2019 School Building and Site Bonds, Series I (General Obligation - Unlimited Tax)		
The following bids were submitted using PARITY [®] and displayed ranked by lowest TIC. Click on the name of each bidder to see the respective bids.		
Bid Award*	Bidder Name	TIC
<input checked="" type="checkbox"/> Reoffering	Robert W. Baird & Co., Inc.	3.033281
<input type="checkbox"/>	Mesirow Financial, Inc.	3.033876
<input type="checkbox"/>	HilltopSecurities	3.201153
<input type="checkbox"/>	Bank of America Merrill Lynch	3.210040
<input type="checkbox"/>	Wells Fargo Bank, National Association	3.215423
<input type="checkbox"/>	J.P. Morgan Securities LLC	3.226832
<input type="checkbox"/>	Citigroup Global Markets Inc.	3.237256
<input type="checkbox"/>	FTN Financial Capital Markets	3.264127
<input type="checkbox"/>	Hutchinson, Shockey, Erey & Co.	3.270502

Application for Final Qualification of Bonds

The District has submitted the application for final qualification of bonds to the Michigan Department of Treasury. The Board will review the final qualification of bonds application.

DISCUSSION ITEMS

Second Reading: NEOLA Policies Volume 33 Number 2

We will complete the second reading of the NEOLA Volume 33, Number 2 policy update with the Board and the Board will be asked to approve the policy updates at the meeting on Monday after hearing the second reading. The update will include updates to the following policies:

- 0100 - Definitions
- 0167.2 - Closed Session
- 1422.01 - Drug-Free Workplace
- 1430/3430/4430 - Leaves of Absence

- 2210 - Curriculum Development
- 2414 - Reproductive Health and Family Planning
- 3120 - Employment of Professional Staff
- 3120.04 - Employment of Substitutes
- 5113.01 - Schools of Choice
- 5113.02 - Schools of Choice Options
- 5200 - Attendance
- 6321 - New School Construction, Renovation
- 6325 - Procurement - Federal Grants / Funds
- 6605 - Crowdfunding
- 8400 - School Safety Information
- 8402 - Emergency Operations Plan
- 8500 - Food Services
- 8640 - Transportation for Field and Other District Sponsored Trips

Community Recreation Programs and Staffing

The District has been working with the City of Ludington to transition the operation of recreation programs from the City to the District. We will review a handout on Monday of the proposed agreement between the City and the District for the operation of community recreation programs.

Land and Site Survey Pricing

GMB, the District's Architect issued a Request for Proposal and pricing associated with completion of land and site surveys for each of the District's properties. The District received five (5) pricing proposals to complete the work. The deadline for submission was the close of business on Thursday, June 20, 2019, and the District is still reviewing the survey proposals. A recommendation will be made to the Board for approval at the Board meeting on Monday. The District received pricing proposals from (listed in alphabetical order): Driesenga & Associates, Exxel Engineering, Inc., Gosling Czubak Engineering Sciences, Inc., Nordlund & Associates, Inc., and Spicer Group.

ACTION ITEMS

NEOLA Policies: Volume 33, Number 2

We will need an action item to approve the NEOLA Volume 33, Number 2 policy update. The update will include updates to the following policies:

- 0100 - Definitions
- 0167.2 - Closed Session
- 1422.01 - Drug-Free Workplace
- 1430/3430/4430 - Leaves of Absence
- 2210 - Curriculum Development
- 2414 - Reproductive Health and Family Planning
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- 8400 - School Safety Information
- 8402 - Emergency Operations Plan

8500 - Food Services

8640 - Transportation for Field and Other District Sponsored Trips

L-4029 Tax Levy for 2019-2020

We will discuss the L-4029 tax levy for 2019-2020 and make a recommendation to the Board for consideration and approval. The 2019 taxable value of all properties in the Ludington Area Schools District is \$1.383 billion dollars. The millage requested to be levied is effective July 1, 2019.

Administrative, Central Office & Non Union Contracts

We will need an action item to approve non-union administrative and central office contracts. The superintendent is recommending that the administrators receive a 2% increase and those qualifying for a schedule step be given a schedule step. (Jesse Rickard, Dan Mesyar, Steve Forsberg, Mike Hart, Randy Fountain, Brian Dotson, Jenn Mackey, Katie Eisinger, Abby Schaperkotter) and other central office staff/supervisors and non-union staff (Jen Collins, Donna Garrow, Susie Hovey, Andy Klevorn, Mary Marble, Laura Kassanos, Carrie Moeggenberg, Penny Schultz, Deb Wilsey and Brent Gillett) receive a one year extension of their contracts. It is recommended that you approve the contracts as presented to you. This is the same step and percentage increase that union employees have received for next year.

Gateway To Success Transportation Agreement Annual Renewal

James Bandstra, Superintendent of Gateway To Success Academy (G2S) has requested that we renew our agreement to transport students between the High School Complex and G2S. We more than cover our related expenses with the existing agreement, and there are safeguards guaranteeing that the G2S students will only be transported to the extent that they follow our transportation rules. I recommend you approve the renewal of the G2S Transportation Agreement for the 2019/2020 school year.

2018/2019 Budget Amendment

As part of our annual 2019-2020 Budget Hearing, a budget amendment will also be presented for the current school year. The presentation currently indicates a deficit in the General Fund for the 2018/19 school year in the amount of \$25,725; however, since we do not spend every available dollar in every expense account, we may actually finish the year with a contribution to fund balance, and a surplus budget. The final audited number ending June 30, 2019 will be provided to the Board as part of the annual audit in the fall. I recommend that you approve the resolution provided to amend our 2018/2019 budgets.

2019/2020 Budget Adoption

We will share information on all of our funds at our 2019/2020 Budget Hearing on Monday. The Board is required to approve a budget prior to June 30, 2019, even though the State of Michigan has not formally adopted a State School Aid Budget for 2019 - 2020 yet. I recommend that you approve the resolution provided to establish our 2019/2020 budgets.

Set July 2019 Board Meeting Date Time Place

We will need to set the schedule for our July meeting. It is recommended that the Board meet at 6:00 p.m. on July 15, 2019, at the Administration Office, 809 East Tinkham Avenue, Ludington, Michigan.

Resolution Prepared by Thrun Law ~ Series I Bond Issuance

The Board will need to approve the Issuance of Bonds, Series I resolution that has been prepared by Thrun Law Firm. Approval of the resolution ratifies and affirms the acceptance of the offer by Robert W. Baird & Company (Milwaukee, WI) as the bidder presenting the lowest true interest cost bid to the District. I recommend that the Board approves the resolution as written and prepared by Thrun Law Firm issuance of the 2019 Series I Building and Site Bonds.

WSESD Parent Advisory Committee Representative Designation 2019/2020

I recommend you approve Shannon Miller as the Ludington Area School District representative to the West Shore Educational Service District Special Education Parent Advisory Committee for the 2019/2020 school year. Shannon served in this capacity for the District this past year, and she also was elected as the President of the WSESD Parent Advisory Committee this past year. She has done a great job representing LASD in this capacity and we would like for her to continue in this role.

New Teacher Contract Approval(s)

I will have a recommendation for hiring on Monday at the meeting.

Closed Session Pursuant to OMA Section 8(1)a ~ Personnel Evaluation of the Superintendent

Pursuant to MCL 15.268; Section 8(1)a, a public body may meet in closed session to consider the "periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing." At the written request of the Superintendent, the Board will enter into closed session to consider the Superintendent's evaluation.

Superintendent's Formative Evaluation & Contract Approval (Open Session)

The Board will present the evaluation of the superintendent and will consider an additional one year extension per the superintendent's contract. The Board will also consider applying a 2% increase to the superintendent's salary, as is recommended for all other administrative staff, and consistent with the agreements reached with the LEA and LESPA.