

**NOTICE OF PUBLIC MEETING**  
**LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT**  
**809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303**

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

**MEETING:** Electronic / Virtual Regular Board of Education Meeting  
**DATE:** May 18, 2020  
**TIME:** 6:00 p.m.  
**PLACE:** **Electronic / Virtual Meeting: See meeting access details below.**  
**ADDRESS:** Administration Office; 809 East Tinkham Avenue, Ludington, Michigan

**REGULAR MEETING**

1. CALL TO ORDER & ROLL CALL  
☑ Steve Carlson ☑ Bret Autrey ☑ Mike Nagle ☑ Stephanie Reed ☑ Josh Snyder ☑ Leona Ashley ☑ Scott Foster
2. GOOGLE MEET PARTICIPANT CONTROLS
3. AGENDA MODIFICATION
4. CITIZEN PARTICIPATION: Review Board Policy 0167.3: Public Participation at Board Meetings
5. CONSENT AGENDA
  - a. Ratification of Bill Payment - Per Summary Dated: May 18, 2020
  - b. Approval of Minutes – Regular Meeting: April 20, 2020  
Roll Call Vote: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Josh Snyder (Y/N) Leona Ashley (Y/N) Scott Foster
6. BOARD COMMITTEE REPORTS
  - a. Personnel/Policy Committee Report: May 13, 2020 (Stephanie Reed)
  - b. Finance/Negotiation Committee Report: May 14, 2020 (Josh Snyder)
  - c. Building & Site Committee Report: May 15, 2020 (Mike Nagle)
7. SUPERINTENDENT'S REPORT AND COMMENTS
  - a. 2020 - 2021 Calendar Negotiations with the LEA
  - b. Amended Continuity of Learning Plan: Early Childhood Programs
  - c. Online Enrollment and Kindergarten Roundup
  - d. Senior Graduation Continuum of Options
  - e. Construction Manager / Owner Team Meetings
  - f. Impact of COVID-19 on Building Design
8. BUSINESS MANAGER'S REPORT AND COMMENTS
  - a. Update on May Consensus Revenue Estimating Conference
  - b. District Taxable Value, Out of Formula Impact, and Budget Planning Process
  - c. Tax Rate Request Form (L-4029)
  - d. Authorizing Resolution for Summer 2021 Tax Levy
  - e. WSED General Fund (GF) Budget Resolution
9. DISCUSSION ITEMS
  - a. Bond Project Construction Schedule and Bid Package #3
  - b. Traffic Signal Design, Permit, and Inspection Scope of Services
  - c. School Building Appraisals and Conclusion of Market Value
  - d. Appointment of Professional Development Advisory Committee
  - e. First Reading: NEOLA Policy Update: Volume 34, Number 2
10. ACTION ITEMS (Via Roll Call Vote)
  - a. Traffic Signal Design, Permit, and Inspection Scope of Services  
Roll Call Vote: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Josh Snyder (Y/N) Leona Ashley (Y/N) Scott Foster
  - b. Tax Rate Request Form (L-4029)  
Roll Call Vote: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Josh Snyder (Y/N) Leona Ashley (Y/N) Scott Foster
  - c. Authorizing Resolution for Summer 2021 Tax Levy  
Roll Call Vote: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Josh Snyder (Y/N) Leona Ashley (Y/N) Scott Foster
  - d. Appointment of Professional Development Advisory Committee  
Roll Call Vote: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Josh Snyder (Y/N) Leona Ashley (Y/N) Scott Foster
  - e. WSED General Fund (GF) Budget  
Roll Call Vote: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Josh Snyder (Y/N) Leona Ashley (Y/N) Scott Foster
11. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
12. ADJOURNMENT  
Roll Call Vote: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Josh Snyder (Y/N) Leona Ashley (Y/N) Scott Foster

Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

# Memorandum - Office of the Superintendent

**TO:** Board of Education  
**FROM:** Jason Kennedy, Superintendent  
**RE:** Regular Meeting ~ Agenda Notes

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## Regular Meeting

### **Meeting Notice and Meeting Access Information:**

This notice is given and published pursuant to Executive Order 2020-75 issued by Gretchen Whitmer, Governor of the State of Michigan.

The Board of Education for Ludington Area School District will meet on Monday, May 18, 2020 at 6:00 pm for its regular meeting as a virtual meeting (online and/or by phone) to protect the health, safety, and welfare of the citizens of Ludington Area School District from Coronavirus/COVID-19, pursuant to law and Executive Order issued by Governor Gretchen Whitmer.

Public comment will be handled using the participant controls of the Google Meet platform. These will be discussed at the start of the meeting. If you are listening by telephone only, you will be called upon by the host during the time for public participation in the meeting.

To comply with the Americans with Disabilities Act (ADA), any citizen requesting accommodation to attend this meeting and/or to obtain this notice in an alternative format, should contact Superintendent Jason Kennedy, Ludington Area School District at (231) 845-7303 at least twenty-four (24) hours prior to this meeting.

### **Google Meet Instructions for Participants**

#### **To join the conference by telephone:**

1. On your phone, dial the teleconferencing number provided below:
  - Phone number: (US) +1 304-441-0870
2. Enter the meeting pin number below when prompted using your touch-tone (DTMF) keypad:
  - Pin number: 383 429 952#

#### **Before the meeting:**

1. You will need a computer, tablet, or smartphone with speakers or headphones. You will have the opportunity to check your audio immediately upon joining the meeting.

#### **To join the meeting via video conference or technology device:**

1. At the start time of the meeting, click on the link below to join via computer. You may be instructed to download the Google Meet application.

Meeting Link: [meet.google.com/dax-aafo-jky](https://meet.google.com/dax-aafo-jky)

## **CITIZEN PARTICIPATION**

### **Review Board Policy 0167.3: Public Participation at Board Meetings**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
  1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
  1. No obstructions are created between the Board and the audience.
  2. No interviews are conducted in the meeting room while the Board is in session.
  3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

**Revised:** January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808

## **SUPERINTENDENT'S REPORT AND COMMENTS**

### **2020 - 2021 Calendar Negotiations with the LEA**

We will discuss the process used to conduct calendar negotiations with the Ludington Education Association (LEA) in preparation for the 2020-2021 school year. The first round of calendar negotiations began on May 12, 2020 and May 14, 2020. The District has reached agreement with the LEA on the development of a calendar according to the current requirement to attend school for 180 days and 1,098

hours of instruction for next year. Effective October 1, 2019, a school may count up to 38 hours of qualifying professional development (QPD) for teachers as hours of student instruction for state school aid.

Multiple scenarios are in the process of being developed by the District Task Force so that we are prepared in the event that the return to school in the fall is different than normal; however, a calendar to comply with the current clock hour and day requirements has been agreed to.

### **Amended Continuity of Learning Plan: Early Childhood Programs**

The District has updated its original Continuity of Learning Plan (COL) to include language that was provided to Ludington Area Schools by West Shore Educational Service District pertaining to the addition of early childhood programming in the District's COL plan. Governor Whitmer signed Executive Order 2020-65 requiring that District plans include early childhood programming. While the District had already been providing support to our early childhood students and families, the plan was amended to reflect this in accordance with the Executive Order, as the original order was specific to grades K through 12 and did not include pre-school. The amended plan was submitted to WSESD, approved by WSESD, and uploaded to the District's website. The link to the website can be found below:

<https://www.lasd.net/district/coronavirus-disease-covid-19-information/continuity-of-learning-plans-re mote-learning/>

### **Online Enrollment and Kindergarten Roundup**

The District has launched a new online student enrollment system through PowerSchool for the 2020-2021 school year that is being piloted with the kindergarten registration and enrollment process. This is a secure and streamlined process which allows the District to verify all student demographic, emergency contact, and medical information for the new school year. This online process will replace the need to complete many of the hard copy student enrollment and permission forms that the District has traditionally required, although there will still be some forms that need to be signed and returned to the District. Parents may visit the following website to learn more about the kindergarten registration and enrollment process: <https://www.lasd.net/district/kindergarten-registration-and-enrollment/>.

Once at this website, parents can hear a welcome and introductory video message from myself and each of the K-2 principals, they may learn more about the District's kindergarten readiness checklist that outlines developmental skills that can be focused on by families as their child prepares to enter into kindergarten, they can learn about the Essential Instructional Practices in Early Literacy, they can find questions about the age requirements for kindergarten, and they can learn about the District's new process for registering and enrolling students for kindergarten next year.

Once the family completes the District's online registration form through PowerSchool, the family will receive an electronic confirmation of the child's registration for kindergarten with Ludington Area Schools. This process replaces our traditional kindergarten round-up as we have not been able to gather in large groups and meet in person.

### **Senior Graduation Continuum of Options**

We will discuss the continuum of options available to the District pertaining to senior graduation and the impact that Executive Orders of this State have on the planning and execution of a traditional graduation ceremony to recognize the graduating Class of 2020.

### **Construction Manager / Owner Team Meetings**

Bi-weekly construction management team meetings have now begun with the Christman Company and the design team. Our weekly design team meetings with GMB have slowed now that we are transitioning to the construction process, and these meetings will transition to being led by the Christman Company. These meetings will focus on: safety and security, the construction progress and schedule, the project

budget and changes, information and decisions needed from the District by the construction and design team, along with other general discussions about the project. The first owner team meeting was held on Thursday, May 14, 2020. We will review topics discussed with the Board at this meeting.

**Impact of COVID-19 on Building Design and Re-opening**

We will discuss the design process and the impact that COVID-19 will have on the elementary building design, as well as the likely impact that COVID-19 will have on the re-opening of our District. We will also discuss the District’s use of CARES Act funding from the federal government on our processes for re-opening, including the purchase of equipment to clean and sanitize the buildings.

**BUSINESS MANAGER’S REPORT AND COMMENTS**

**Update on May Revenue Estimating Conference**

We will provide an update to the Board pertaining to the State’s May Revenue Estimating Conference that was held on Friday, May 15, 2020.

**District Taxable Value, Out of Formula Impact, and Budget Planning Process**

We will discuss the process for developing the budget for the 2020-2021 school year, and the impact of the District’s increasing taxable value on the development of the budget process. We will also discuss the likely scenario that the District goes out of formula for the 2020-2021 school year and what that means for us.

Out of Formula Impact

		Foundation Allowance	Enrollment	State Base Funding	Non-Homestead Taxable Value	Operating Levy 0.018	Added Tax Revenue	At-Risk Revenue	Net Impact	Per-Pupil
<i>Current:</i>	<b>2019-2020</b>	8,112	2,162	17,538,144	924,523,014	16,641,414	(896,730)	820,628	<b>18,358,772</b>	8492
<i>Scenario 1: Flat State-Aid</i>	<b>2020-2021</b>	8,112	2,162	17,538,144	988,363,212	17,790,538	252,394	246,188	<b>18,036,726</b>	8343
	<b>2021-2022</b>	8,112	2,162	17,538,144	1,042,723,189	18,769,017	1,230,873	246,188	<b>19,015,206</b>	8795
<i>Scenario 2: \$300 Reduction</i>	<b>2020-2021</b>	7,812	2,162	16,889,544	988,363,212	17,790,538	900,994	246,188	<b>18,036,726</b>	8343
	<b>2021-2022</b>	7,812	2,162	16,889,544	1,042,723,189	18,769,017	1,879,473	246,188	<b>19,015,206</b>	8795
<i>Scenario 3: \$500 Reduction</i>	<b>2020-2021</b>	7,612	2,162	16,457,144	988,363,212	17,790,538	1,333,394	246,188	<b>18,036,726</b>	8343
	<b>2021-2022</b>	7,612	2,162	16,457,144	1,042,723,189	18,769,017	2,311,873	246,188	<b>19,015,206</b>	8795
<i>Scenario 3: \$1,000 Reduction</i>	<b>2020-2021</b>	7,112	2,162	15,376,144	988,363,212	17,790,538	2,414,394	246,188	<b>18,036,726</b>	8343
	<b>2021-2022</b>	7,112	2,162	15,376,144	1,042,723,189	18,769,017	3,392,873	246,188	<b>19,015,206</b>	8795

**Tax Rate Request Form (L-4029)**

We will need to discuss and approve the tax levy in May, effective July 1, 2020, so that the county has the information to generate summer tax bills in a timely manner. The Board will need to approve the tax rate request form (L-4029), as outlined below, that is used to authorize the 2020 tax roll levy. This is done each year around this time.

County(ies) Where the Local Government Unit Levies Taxes <b>Mason County</b>				2020 Taxable Value of ALL Properties in the Unit as of 5-26-2020 <b>1,453,043,019</b>							
Local Government Unit Requesting Millage Levy <b>Ludington Area School District</b>				For LOCAL School Districts: 2020 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. <b>988,363,212</b>							
This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2020 tax roll.											
(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2019 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2020 Current Year "Headlee" Millage Reduction Fraction	(7) 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Voted	Operating	5/6/14	18.3930	18.3930	1.0000	18.3930	1.0000	18.0000	18.0000	18.0000	12/23
Voted	Sinking	5/7/13	0.2500	0.2500	1.0000	0.2500	1.0000	0.2500	0.2500	0.2500	12/22
Voted	HS Debt	9/23/03	0.4000	N/A	N/A	N/A	N/A	N/A	0.4000	0.4000	12/22
Voted	Tech Bond	5/8/12	0.5900	N/A	N/A	N/A	N/A	N/A	0.5900	0.5900	12/21
Voted	Bus Bond	5/7/13	0.2100	N/A	N/A	N/A	N/A	N/A	0.2100	0.2100	12/21
Voted	Bldg & Site	5/7/19	2.1500	N/A	N/A	N/A	N/A	N/A	2.1500	2.1500	12/48

### Authorizing Resolution of Summer 2021 Tax Levy

We will discuss the annual authorizing resolution that the Board considers to levy a summer tax collection. The Board has already approved the resolution to levy a summer 2020 tax collection, and will also need to consider adopting the authorizing resolution to levy the summer 2021 tax collection at this time.

### WSESD General Fund Budget

On April 20, 2020, Dr. Jeffrey from WSESD shared an electronic budget presentation with Districts to review, along with a video message from him reviewing the General Fund Budget for WSESD. This information will be reviewed with the Board. The District will need to vote on the General Fund Budget at the Board meeting on Monday, so we will discuss this budget recommendation from WSESD in preparation for that action later in the meeting.

### DISCUSSION ITEMS

#### Bond Project Construction Schedule and Bid Package #3

We will discuss the bond project bid package #3 schedule and timeline with the Board of Education. Bid package #3 has a due date of May 19, 2020 at 1:00 pm, with the public opening of bids to take place that same day at 2:00 pm via conference call, as outlined in the bid documents. Post bid interviews will be scheduled with qualified, responsive bidders for each bid category all day on Wednesday, May 20, Thursday, May 21, and Friday May 22, 2020.

Bid award recommendations will be made by Christman to the District by May 27th. These recommendations will be shared with the Board immediately upon receipt of them in the District. A special meeting of the Board of Education will be needed to approve the bid package 3 recommendations. This needs to be completed sooner than the Board meeting in June 2020. The recommended Board special meeting date is Monday, June 1, 2020 at 6:00 pm.

#### Traffic Signal Design, Permit, and Inspection Scope of Services

The District, GMB, Wade Trim, and the Mason County Road Commission have reached agreement on the scope of work required to be completed at the intersection of Jebavy Dr. and Bryant Rd.

Wade Trim has submitted a proposal to the District to complete the design, permit preparation, and inspection of the new traffic signal installation at the intersection of Jebavy Drive and Bryant Road, consistent with the agreement with the Mason County Road Commission, and as a part of the new school construction project. The proposal will be discussed with the Board on Monday, and the Board will be asked to approve the design, permit preparation, and inspection scope of services and professional services agreement with Wade Trim. The fees for these services are outlined below:

Service	Fee
Traffic Signal Design Scope of Services	\$10,500
Traffic Signal Timing Permit Preparation Scope of Services	\$2,300
Construction Inspection Services	\$17,100

### School Building Appraisals and Conclusion of Market Value

The District has received the appraisals of Foster School, Lakeview Elementary School, and Pere Marquette Early Childhood Center. The appraisals were conducted by Northern Michigan Real Estate Consultants, and was based on market value being defined in the Agencies' appraisal regulations as the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition are the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

- Buyer and seller are typically motivated;
- Both parties are well informed or well advised, and acting in what they consider their own best interests;
- A reasonable time is allowed for exposure in the open market;
- Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
- The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

The property appraisals have been posted to the District's website and will be provided to the Board. The table below outlines a brief summary of the appraisal:

Building	Highest and Best Use	Conclusion of Market Value	Estimated Marketing Time
Foster	<u>If vacant</u> : Hold for future development  <u>As improved</u> : Use of existing building for neighborhood compatible purpose	\$220,000	12 months or less
Lakeview	<u>If vacant</u> : Hold for future development  <u>As improved</u> : Use of existing building for neighborhood compatible purpose	\$165,000	12 months or less
Pere Marquette	<u>If vacant</u> : Hold for future development  <u>As improved</u> : Use of existing building for neighborhood compatible purpose	\$100,000	12 months or less

### Appointment of Professional Development Advisory Committee

Effective October 1, 2019, a school may count up to 38 hours of qualifying professional development (QPD) for teachers as hours of student instruction for state school aid. Pursuant to State School Aid Act Section 101(10), "qualifying" professional development must:

1. align with the school or district's improvement plan in which the professional development is provided;
2. link to one or more criteria of the district's teacher evaluation tool;
3. be approved by MDE as counting for state continuing education clock hours (SCECHs);
4. not be more than ten combined hours that occur before the first scheduled day of school and after the last scheduled day of school;
5. not be more than ten hours in a single month; and
6. include in attendance at least 75% of the teachers in attendance that were scheduled to participate.

If at least five hours of QPD occurs in a single day, that day may be counted as one day of student instruction. Online QPD is permitted if it has been approved by the district. MDE must issue a list of approved QPD providers, one of which must be the Michigan Virtual School. QPD only may be counted as hours of instruction for students whose teachers are scheduled to participate in the QPD.

**At least eight hours of QPD must be recommended by a district wide professional development advisory committee, which is Board-appointed.** The committee must consist of teachers from a variety of grades and subject matter specializations, non-teaching staff members, parents, and administrators. The majority of the advisory committee members must be teaching staff.

The Board must appoint a Professional Development Advisory Committee to make recommendations on professional development (at least 8 hours) that will be completed by our staff during the 2020-2021 school year. We will develop a recommendation for the Board to consider at the Board meeting on Monday.

**First Reading: NEOLA Policy Update: Volume 34, Number 2**

We will discuss the spring NEOLA policy update, Volume 34, Number 2 update with the committee. We will have the first reading of these policies with the full Board at the meeting on May 18, 2020, and the second reading with the Board in June. The Board will then vote on the adoption of these policies at the June Board meeting. The first reading of the following policies will take place on May 18, 2020:

- 2210: Curriculum Development - Approved Courses
- 2412: Homebound Instructional Program
- 2414: Reproductive Health and Family Planning
- 3362.01: Threatening Behavior Toward Staff Members
- 5200: Attendance
- 4162: Controlled Substance and Alcohol: Safety Sensitive Functions
- 5335: Care of Students with Chronic Health Conditions
- 6107: Authorization to Accept and Distribute Electronic Signatures
- 8210: School Calendar
- 8400: School Safety Information
- 8462: Student Abuse and Neglect
- 8450: Control of Casual Contact Communicable Diseases (COVID-19)

**ACTION ITEMS**

**Traffic Signal Design, Permit, and Inspection Scope of Services**

The Board will need an action item to consider the approval of the design, permit preparation, and inspection scope of services and professional services agreement with Wade Trim for the traffic signal at the corner of Jebavy Dr. and Bryant Rd. The recommendation is to approve the following costs associated with the proposed plan, and to authorize the superintendent to sign and execute the agreement.

Service	Fee
Traffic Signal Design Scope of Services	\$10,500
Traffic Signal Timing Permit Preparation Scope of Services	\$2,300
Construction Inspection Services	\$17,100

**Tax Rate Request Form (L-4029)**

The Board will need an action item to approve the millage levy, effective July 1, 2020, as outlined in the form L-4029 below. This action will authorize the Board president and secretary to sign and certify the form, and for the District to submit the form to Mason County. The form includes: the 18-mill non-homestead operating levy; the District’s sinking fund levy on all qualified property; and levies totalling 3.35 mills to fund our debt payments due during the 2020-2021 school year, which is levied on all qualified property.

County(ies) Where the Local Government Unit Levies Taxes <b>Mason County</b>				2020 Taxable Value of ALL Properties in the Unit as of 5-26-2020 <b>1,453,043,019</b>							
Local Government Unit Requesting Millage Levy <b>Ludington Area School District</b>				For LOCAL School Districts: 2020 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. <b>988,363,212</b>							
This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2020 tax roll.											
(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2019 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2020 Current Year "Headlee" Millage Reduction Fraction	(7) 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Voted	Operating	5/6/14	18.3930	18.3930	1.0000	18.3930	1.0000	18.0000	18.0000	18.0000	12/23
Voted	Sinking	5/7/13	0.2500	0.2500	1.0000	0.2500	1.0000	0.2500	0.2500	0.2500	12/22
Voted	HS Debt	9/23/03	0.4000	N/A	N/A	N/A	N/A	N/A	0.4000	0.4000	12/22
Voted	Tech Bond	5/8/12	0.5900	N/A	N/A	N/A	N/A	N/A	0.5900	0.5900	12/21
Voted	Bus Bond	5/7/13	0.2100	N/A	N/A	N/A	N/A	N/A	0.2100	0.2100	12/21
Voted	Bldg & Site	5/7/19	2.1500	N/A	N/A	N/A	N/A	N/A	2.1500	2.1500	12/48

**Authorizing Resolution of Summer 2021 Tax Levy**

The Board will need an action item to approve the annual authorizing resolution to levy a summer tax collection for the summer of 2021. The Board has already approved the resolution to levy a summer 2020 tax collection.

**Appointment of Professional Development Advisory Committee**

The Board will need an action item to approve and appoint members of the District’s Professional Development Advisory Committee to make recommendations on professional development (at least 8 hours) that will be completed by our staff during the 2020-2021 school year, as discussed.

**WSESD General Fund Budget Resolution**

The 2020-2021 General Fund Budget for West Shore Educational Service District (WSESD) has been reviewed. Constituent districts must consider the ESD General Fund budget each year for approval. The Board will need an action item to consider the approval of the 2020-2021 General Fund Budget for WSESD.