

NOTICE OF PUBLIC MEETING

LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT
809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: The Ludington Area Schools, in partnership with the community, will achieve excellence in a positive environment where motivation and quality instruction ensure learning and equip students for success in society.

MEETING: Special Meeting
DATE: May 25, 2021
TIME: 6:00 p.m.
PLACE: Ludington High School Library
ADDRESS: 508 N. Washington Ave., Ludington, MI 49431

SPECIAL MEETING

- I. CALL TO ORDER and ROLL CALL
☑ Steve Carlson ☑ Josh Snyder ☑ Bret Autrey ☑ Mike Nagle ☑ Stephanie Reed ☑ Leona Ashley ☑ Scott Foster
- II. AGENDA MODIFICATION
- III. CITIZEN PARTICIPATION
- IV. DISCUSSION ITEMS
 - A. Technology Server Bids
 - B. Review Bids for the Sale of Lakeview Elementary
- V. ACTION ITEMS
 - A. Technology Server Bid Award
 - B. Lakeview Elementary School Bid Award
- VI. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
- VII. ADJOURNMENT

Memorandum - Office of the Superintendent

TO: Board of Education
FROM: Jason Kennedy, Superintendent
RE: Special Meeting ~ Agenda Notes

CITIZEN PARTICIPATION

Review Board Policy 0167.3: Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
 1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

Revised: January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808

Discussion Items:

A. Technology Server Bids

Communications by Design solicited pricing for new server equipment to replace our existing server. The original equipment was installed as part of previous bond work (approximately 8 years ago), and is at the end of its usable life. The new server will be utilized to support the existing server workloads as well as new services related to both the new elementary school and the secondary building project HS/MS. The District received one (1) complete proposal from Vector Tech, including all necessary hardware and software. Additional pricing in the amount of \$19,919.30 was received from Presidio; however, the Presidio proposal had errors and omissions in it, and did not include the full scope of work required to complete the project as specified. Vector Tech is currently working with the District on several projects, and has built a good working relationship with LASD. Therefore, as a result of Vector Tech submitting a complete proposal, it is the recommendation of Communications by Design that the District proceed with awarding the server upgrade project to Vector Tech in the amount of \$23,500.00.

Approving this purchase now, allows for the District to complete the installation of the new server and to bring it online in advance of next school year.

B. Review Bids for the Sale of Lakeview Elementary

The Board will discuss each of the remaining four (4) bids that were received in further detail, and take action to award the bid for the sale of the Lakeview Elementary school site.

Action Items:

A. Technology Server Bid Award

We will need an action item to approve the purchase of a new technology server from Vector Tech in the amount of \$23,500, as presented and discussed.

B. Lakeview Elementary School Bid Award

We will need an action item to approve the award of the Lakeview Elementary School bid, and to authorize the superintendent to work with the District's legal counsel to negotiate a purchase agreement with the successful bidder, as presented and discussed.