

Ludington Board of Education  
Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

Personnel/Policy Committee Meeting

Date: August 17, 2018

Time: 7:30 a.m.

Place: Ludington Area School District Administration Office  
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL  
 Mike Nagle    Stephanie Reed    Josh Snyder
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
  - a) New Teacher Contract
    - i. 3rd Grade Teacher at Foster Elementary School
  - b) LESPA Bump Day Protocol Review
  - c) Update on Facilities Planning
    - i. Next Community Forum: September 25, 2018 at 6:00 PM
  - d) LHS Band Trip to Chicago - April 26-28, 2018
  - e) Thrun Law Firm - Review of School Law Notes
  - f) Updates from Other Committees
- 5) OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS
- 6) ADJOURNMENT

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.*

# Memorandum - Office of the Superintendent

**TO:** Board of Education ☐

**FROM:** Jason Kennedy, Superintendent

**RE:** Personnel/Policy Committee Meeting ~ Agenda Notes

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## **New Teacher Contract**

### 3rd Grade Teacher at Foster Elementary School - Sarah Hodges

Due to the resignation of a 3rd grade teacher this summer, we will need an action item to approve the hiring of Sarah Hodges. Mrs. Hodges received her bachelor of arts degree from Michigan State University in special education and learning disabilities, with an emphasis in elementary education. Mrs. Hodges taught in California in both special education classrooms and general education classrooms until she moved to Ludington in 2015. During Sarah's time in California she obtained her master's degree in educational leadership from San Jose State University. Sarah has participated in many relevant professional development opportunities such as: Kagan, Guided Reading, CPI, PBIS, Orton-Gillingham Phonics, and Fountas and Pinnell Leveled Literacy Intervention.

During Sarah's interview, she spoke on the importance of positive relationships teachers make with both students, families and staff. Her employment history has experiences in classrooms of students with cognitive impairments, emotional impairments, as well as, general education first grade and kindergarten classrooms.

## **LESPA Bump Day Protocol Review**

We will briefly review the LESPA bump day process that took place in the District on August 15, 2018 in an effort to inform the Board of the contractual process so that members are aware of the process that is used to assign support staff members to positions in the District.

## **Update on Facilities Planning**

The next Community Forum on facilities has been scheduled for September 25, 2018 at 6:00 PM at Ludington High School in the Library/Media Center. We will also review sample communication documents that have been used in other school districts, as well as an updated timeline should the Board decide to seek a ballot proposal in May 2019, and documents showing a sample bond election calendar for your reference.

## **LHS Band Trip to Chicago - April 26-28, 2018**

The Board has received a request from LHS Band Director, Keith Kuczynski, to take the high school band on a trip to Chicago from April 26-28, 2018. The itinerary is attached. The cost per student is \$600 and will include visits to a Broadway Musical or the Chicago Symphony Orchestra. This trip has been taken and approved in the past by the Board of Education. It is my recommendation that the LHS band trip be approved so that the appropriate time to fundraise and make the necessary arrangements is provided to the students and Mr. Kuczynski.

**Thrun Law Firm - Review of School Law Notes**

We will discuss the most recent school law notes with the committee. This will provide the committee with the most recent developments in school law with regard to policy development.

**Updates from Other Committees**

We will discuss items from the other committee agendas so that all board members are aware of the topics covered in all meetings prior to the Board meeting Monday evening. The memorandum detail can be found for each of these items on the agendas for the other committee meetings.