

LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT
809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: The Ludington Area Schools, in partnership with the community, will achieve excellence in a positive environment where motivation and quality instruction ensure learning and equip students for success in society.

MEETING: Regular Meeting
DATE: September 17, 2018
TIME: 6:00 p.m.
PLACE: OJ DeJonge Middle School - Media Center/Library
 706 E. Tinkham Avenue, Ludington, Michigan

1. CALL TO ORDER & ROLL CALL
 - ☐ Steve Carlson ☐ Kelly Thomsen ☐ Bret Autrey ☐ Mary Jo Pung ☐ Mike Nagle ☐ Stephanie Reed ☐ Josh Snyder
2. AGENDA MODIFICATION
3. SPECIAL PRESENTATION
 - a. LCAN Presented by Nick Palmer
 - b. Oriole Backpack Program by Donna Garrow/Amy Marsh
4. CITIZEN PARTICIPATION
5. CONSENT AGENDA
 - a. Ratification of Bill Payment - Per Summary Dated September 17, 2018
 - b. Approval of Minutes August 20, 2018
 - c. Non-Union Annual Contracts
6. BOARD COMMITTEE REPORTS
 - a. Finance Committee Report September 12, 2018
 - b. Personnel/Policy Committee Report September 14, 2018
 - c. Building & Site Committee Report September 14, 2018
7. PRINCIPAL'S REPORTS-OJ DeJonge Middle School Report by Mike Hart/Abby Schaperkotter
8. SUPERINTENDENT'S REPORT & COMMENTS
 - a. Retirement Acceptance ~ Director of Business Services
 - b. Spring 2018 State Assessment Scores
9. DISCUSSION ITEMS
 - a. Next Community Forum on Facilities: September 25, 2018 at 6:00 PM - LHS Library
 - i. Distribution of Community Survey on Facilities
 - b. Single Track Showdown Race Request
10. ACTION ITEMS
 - a. New Teacher Contract Approval ~ Lindsey Delpiere, Franklin 2nd Grade
 - b. Spectrum Health Sports Medicine Services Contract Renewal 2018-2019
 - c. Grief Crisis Response Plan Approval
 - d. Single Track Showdown Race Approval
11. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
12. ADJOURNMENT

Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

FROM: Jason Kennedy, Superintendent

RE: Regular Meeting ~ Agenda Notes

Regular Meeting

SPECIAL PRESENTATIONS

Local College Access Network (LCAN)

Nick Palmer, the Local College Access Network Coordinator for Mason County, will introduce himself to the Board of Education and will present a brief presentation on what the MCAN and LCAN are, comparative data for Mason County, and local college readiness programming that is taking place within the county.

Orange & Black Packs (*Weekend food packs for 6-12 students*)

We have begun a new intervention called the Orange and Black Pack program to help close the food insecurity gap for teens in Ludington. We are providing weekend meals for students in grades 6-12 who are homeless or at risk of homelessness according to the federal McKinney-Vento eligibility requirements. At the end of the 2017-18 school year, we had approximately 70 students grades 6-12 who met this eligibility in the Ludington Area School District. Our Orange and Black Pack is a reusable shopping bag filled with non-perishable nutritious food items such as fruit cups, cereals, pastas, peanut butter, vegetables, healthy snacks, and other easily prepared items to help fight hunger and meet the food shortage many teens face over the weekend when they don't have access to school breakfast and lunch. Our goal is to distribute Orange and Black Packs to all 70 students each weekend throughout the school year. At the end of the school year, we will assist in connecting these families with the summer feeding program sponsored by MDE.

We are inspired by the Lakeshore Food 4 Kids program, but working independently -- as this work is a major undertaking and it would be overwhelming for any one group to attempt to serve all of the students in the district. Both groups will work in partnership with the Mason County Family Link coordinator for Ludington in order to address any redundancies between the two programs.

We have currently received grants and donations or commitments for donations from the Mason County Community Foundation, the Epworth Grant Committee, and Women Who Care.

CONSENT AGENDA ~ Non-Union Annual Contracts

- Franklin/OJ Elementary School At-Risk Position ~ Beth Gunsell
- Foster Elementary School At-Risk Position ~ Trisha Forfinski

SUPERINTENDENT'S REPORT & COMMENTS

Retirement Acceptance ~ Director of Business Services

The District has received notice that Bruce Doggett, Director of Business Services, will retire from Ludington Area Schools after more than 21 years of service in the position to the District, effective December 31, 2018. The District wishes Bruce well in his retirement, and is thankful for his dedicated and committed servant leadership to the District over the years. He will be missed.

The position has been posted, effective September 10, 2018, and the deadline for application is October 5, 2018. Interviews will take place during the month of October, with a recommendation to hire the new Director of Business Services being placed on the Board agenda in November. We are hopeful that

the next Director will be able to work with Bruce during the later part of December to transition to the position prior to Bruce's retirement. Again, we wish Bruce well and thank him for his service to the students and families of LASD.

Spring 2018 State Assessment Scores

The Spring of 2018 State Assessment Scores have been released from embargo, and a presentation will be provided to the Board of Education outlining the performance of our students on the M-STEP, PSAT, and SAT assessments. Once again, LASD continues to outperform local, state, and national averages on these assessments, and the District has a lot to be proud of and celebrate, while we continue to make improvements and strive for continual growth in instructional excellence.

DISCUSSION ITEMS

Next Community Forum on Facilities: September 25, 2018 at 6:00 PM - LHS Library

The next community forum on facilities will be held on September 25, 2018 at 6:00 PM in the LHS Library. All members of the community are invited to attend the forum to learn about the District's facilities planning process and to hear possible recommended solutions to address the needs outlined in the Master Facilities Assessment that was conducted during the 2017-2018 school year by the Christman Company and GMB Architecture and Engineering. A community survey will be discussed with the Board and a plan to distribute and collect community feedback will be discussed with the Board.

Single Track Showdown Race Request

The Shoreline Cycling Club is seeking approval again this year to use the school forest for the Club's race on November 24th, 2018. This is the sixth year for the event, it raises money to support grooming in the forest in the winter. The school is a named insured party up to 1,000,000.

ACTION ITEMS

New Teacher Contract Approval ~ Lindsey Delpiere, Franklin 2nd Grade

Due to the resignation of a 2nd grade teacher, we will need an action item to approve the hiring of Lindsey Delpiere. Miss Delpiere has taught at Reed City Schools for four years in first through third grades, with her most recent year being in second grade. She served as a facilitator for Classroom Learning Labs, and she expressed a desire to reach out to colleagues, instructional coaches, and administration to further grow as a teacher. She has demonstrated a strong base knowledge of literacy with practical strategies to support high achievement as well as the ability to differentiate instruction for all students. Additionally, she is a true believer that building relationships with students and creating a safe and respectful classroom is of the utmost importance. She has had experience implementing effective strategies to support student behavior. Our interview team felt that she conveyed a strong commitment to students and that she would be a great fit for Franklin, the second grade team, and our District.

Lindsey has a Bachelor's degree from Ferris State University in Elementary Education with Michigan Teacher Certification, and an endorsement in Early Childhood Education. It is my recommendation that the Board approve the hiring of Lindsey Delpiere as a teacher at LASD. All criminal history records background checks have already been completed and returned to the District.

Spectrum Health Sports Medicine Services Contract Renewal 2018-2019

We will discuss the renewal of the contract for Sports Medicine Services and MedNow nursing services with Spectrum Health. The contract for sports medicine services is \$15,000 for the 2018-2019 school year, and the contract for MedNow nursing services is \$9,000. It is my recommendation that these contracts be

continued and approved, as they are providing outstanding service to the District at an outstanding price and benefit to our students and families.

Grief Crisis Response Plan Approval

Amy Marsh, counselor at OJ DeJonge Middle School, presented the District's Grief Crisis Response Plan to the Policy Committee of the Board on Friday, September 14, 2018. This plan was developed during the 2017-2018 school year, and finalized in May 2018. The plan was developed by members of the entire K-12 counseling department, in consultation with members from Mason County Family Link, and the WSESD Social Work Department. The plan has been reviewed by the K-12 comprehensive counseling team, as well as the Administrative Team at LASD. The comprehensive plan addresses the District's response and procedures for dealing with grief and trauma in the school community, and will also become a part of the District's comprehensive Emergency Operations Procedures (EOP) Manual, if approved by the Board of Education. It is my recommendation that the Grief Crisis Response Plan be approved. A special thank you goes out to all members of the team who worked so hard to developed a strong plan for LASD in the event of trauma or grief.

Single Track Showdown Race Request

We will need an action item tonight to approve the use of the school forest for the Shoreline Cycling Club's race, as previously discussed.