

LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT
809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: The Ludington Area Schools, in partnership with the community, will achieve excellence in a positive environment where motivation and quality instruction ensure learning and equip students for success in society.

MEETING: Regular Meeting
 DATE: December 10, 2018
 TIME: 6:00 p.m.
 PLACE: Pere Marquette ECC, 1115 S. Madison Street, Ludington, Michigan

- I. CALL TO ORDER & ROLL CALL
 - ☑ Steve Carlson ☑ Kelly Thomsen ☑ Bret Autrey ☑ Mary Jo Pung ☑ Mike Nagle ☑ Stephanie Reed ☑ Josh Snyder
- II. PLEDGE OF ALLEGIANCE
- III. AGENDA MODIFICATION
- IV. CITIZEN PARTICIPATION
- V. CONSENT AGENDA
 - A. Ratification of Bill Payment - Per Summary Dated December 10, 2018
 - B. Approval of Minutes: November 19, 2018 Regular Meeting; November 26, 2018 Special Meeting
- VI. BOARD COMMITTEE REPORTS
 - A. Finance Committee Report: December 5, 2018
 - B. Personnel/Policy Committee Report: December 7, 2018
 - C. Building & Site Committee Report: December 7, 2018
- VII. PRINCIPALS' REPORTS: Julie Marshall, Director - Pere Marquette Early Childhood Center
- VIII. SUPERINTENDENT'S REPORT and COMMENTS
 - A. Donald C. Baldwin Community Pool Update
 - B. Interquest Detection Canines
 - C. Grant Award Notifications: Section 99h - Competitive FIRST Robotics Grants; Section 104d - Acceptable Assessment Tools for Early Literacy grant
- IX. DISCUSSION ITEMS
 - A. Update on Lakeview Elementary Principal Hiring Process
 - B. Board Resolution to Appoint Bond Team
 - C. City Recreation Board Appointments
 - D. Adaptive Reuse of Vacant or Obsolete Buildings
- X. ACTION ITEMS
 - A. Electronic Transfer Officer Designee, School District Depositories & Authorized Signatories Designated
 - B. Hiring of Lakeview Elementary School Principal
 - C. City Recreation Board Appointments
 - D. Board Resolution to Appoint Bond Team
- XI. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
- XII. ADJOURNMENT

Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education
FROM: Jason Kennedy, Superintendent
RE: Regular Meeting ~ Agenda Notes

Regular Meeting

SUPERINTENDENT'S REPORT

Donald C. Baldwin Community Pool Update

The pool has been filled, and was heated last weekend. By last Monday morning, the pool temperature had reached 76 degrees and was continuing to warm. The pool was ready for practices after school on Monday, December 3rd. Scott Rowe, Chris Hagerman, and contractor, Greg Calhoun put in a great deal of time in making the necessary repairs and getting the pool back operational as fast as possible.

Pool Starting Blocks: While the base for each starting block arrived some time ago, the actual platforms were shipped at the same time, but not taken off of the truck by the driver when they got to Ludington. The platforms were missing and the company had to track them to a warehouse in Arizona, meaning that the platforms came across the country from the west coast to Ludington, stayed on the truck and were shipped back to Arizona, before being found and sent back to us. The platforms arrived on November 27th. With the pool being down, this was a great time to get the starting blocks installed. They have been installed and are now fully functional. This has been an upgrade that was funded in part with sinking fund money and in part fundraising dollars.

Interquest Detection Canines

Contraband dogs from Interquest Detection Canines were in the high school and middle school this past week to conduct an orientation session with students in grades 6-12. As a deterrent program, dog handlers met with students to review the program, discuss the types of contraband that the detection canines are trained to alert to, and conduct an orientation session with Ludington Area Schools. The District has partnered with Interquest to conduct random and routine building and parking lot inspections of the District, with a focus on the middle school and high school buildings.

Grant Award Notifications: Section 99h - Competitive FIRST Robotics Grants; Section 104d - Acceptable Assessment Tools for Early Literacy grant

The District has received confirmation from the Michigan Department of Education that LASD has been awarded a \$6,500 competitive First Robotics grant (Section 99h), as well as a \$14,880.01 grant (Section 104d) for the reimbursement of the cost of a computer-adaptive test, diagnostic tool, screening tool, or benchmark assessment.

DISCUSSION ITEMS

Hiring of Lakeview Elementary School Principal

The posting for the Lakeview Elementary principals position closed on November 21, 2018. There were 25 applications for the position, and candidates were selected for first round interviews from that pool, which took place on November 30, 2018. Second round interviews took place on December 6, 2018.

Jennifer Mackey was selected as the candidate to replace outgoing principal, Amber Kowatch at Lakeview Elementary School. Jennifer currently teaches English language arts and mathematics at O.J. DeJonge Middle School. She possess a bachelor’s degree in elementary education from Saginaw Valley State University, with endorsements in English, mathematics, and Spanish. Mrs. Mackey has also completed coursework toward a reading specialists endorsement, as well as her Master’s degree in Educational Leadership from Marygrove College. Mrs. Mackey has taught for Saginaw Swan Valley Schools, as well as Ludington Area Schools. Without hesitation, it is a pleasure to recommend Mrs. Mackey for the position of principal at Lakeview Elementary School, effective January 1, 2019.

Mrs. Mackey rose to the top of a highly competitive interview candidate pool. Mrs. Mackey has been actively involved as a teacher leader in her time at O.J. DeJonge Middle School, and with school and district improvement planning. Mrs. Mackey is an extremely hard working and dedicated educator that is well respected by students and peers, she is committed to personal and professional growth, and I am excited to recommend the approval of her hiring to the Board of Education. I am confident that she will be a great fit for our team.

Board Resolution to Appoint Bond Team

The Board will be asked to approve a resolution developed by Thrun Law Firm on behalf of the District. Approval of the resolution will appoint the construction manager, architect, bond counsel, and financial adviser as the bond team for the District’s proposed project. The fee proposals that were received from construction management and architecture and engineering companies are outlined below:

Summary of Construction Management Proposals

Proposal Date	Management Company	Percentage Fee
December 4, 2018	Beckerling Construction	2.60%
December 5, 2018	Wolgast Corporation	6.85%
December 5, 2018	Christman Company	2.39%

Summary of Architecture / Engineering Proposals

Proposal Date	Architecture / Engineering Company	Low End of Fee Range
December 6, 2018	Tower Pinkster	5.90%*
December 6, 2018	GMB Architecture + Engineering	5.90% - 6.90%*

*Differences in reimbursable project costs.

Adaptive Reuse of Vacant and Obsolete Buildings

We will discuss the adaptive reuse of vacant buildings within LASD should the Board call an election and voters approve a facilities improvement ballot initiative. We will also discuss the City of Ludington Zoning Ordinance, the zoning of our currently owned properties, and the recent Planning Commission meeting that discussed the addition of an adaptive reuse provision to the city’s Zoning Ordinance.

ACTION ITEMS

School District Electronic Transfer Officer & Authorized Signatory Designation

We will need a motion to recommend the incoming Director of Business Services, Jesse Rickard, as an authorized agent of the District to complete such transactions on behalf of the Board, through Automatic Clearing House (ACH) process, be designated as the District's Electronic Transfer Officer (ETO) in accordance with the provisions of Board Policy #6144 effective January 1, 2019. And further, to designate the Director of Business Services, Jesse Rickard to act as an official on behalf of the school district and as official signatory authorized to sign checks, contracts, agreements, purchase orders, and other appropriate documents, and/or authorize transfers in accounts effective January 1, 2019.

Hiring of Lakeview Elementary School Principal

We will need a motion to approve the hiring of Jennifer Mackey as the principal of Lakeview Elementary School, effective January 1, 2019.

City Recreation Board Appointments

The Ludington City Recreation Program is advised by a board on which the Ludington Area Schools has three (3) representatives, Mary Jo Pung, Randy Fountain, and Dan Mesyar. Dan Mesyar's term will expire at the end of this year. I recommend that you re-appoint Dan Mesyar to the City Recreation Board. We will need to appoint a new member from the Board to replace Mary Jo Pung as her term of office expires in December.

Board Resolution to Appoint Bond Team

We will need a motion to approve the resolution to appoint the District's Bond Team. It is recommended that the Board approve the resolution developed by Thrun Law Firm to appoint the following to the District's Bond Team:

- Bond Counsel: Thrun Law Firm
- Financial Adviser: H.J. Umbaugh and Associates
- Construction Management: Christman Company
- Architecture/Engineering: GMB Architecture + Engineering