

Ludington Board of Education
Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

Personnel/Policy Committee Meeting

Date: April 13, 2018

Time: 7:30 a.m.

Place: Ludington Area School District Administration Office
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL
 Mike Nagle Stephanie Reed Josh Snyder
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
 - a) Temporary Middle School Student Services Coordinator
 - b) NEOLA Policy Update - Volume 32, Number 2
 - c) Addressing National Student Walkouts - Letter to the Board
 - d) Thrun Law Firm - Review of School Law Notes
 - e) Staff Satisfaction / School Safety / Discrimination Survey Results
 - f) Other
- 5) OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS
- 6) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education

FROM: Jason Kennedy, Superintendent

RE: Personnel/Policy Committee Meeting ~ Agenda Notes

Temporary Middle School Student Services Coordinator

While Abby Schaperkotter has purchased a home in our community and is excited to make the transition to the middle school principal's position at OJ DeJonge Middle School, she is obligated to complete her contract with the school district in Ohio that she is currently employed by. Abby will transition to her new position with LASD at the expiration of her current contract, which ends June 30, 2018. In the meantime, as state assessment continues for much of the remainder of the year, and graduation approaches, it has become more and more difficult to meet the needs of students and staff at our secondary complex having one less person after the retirement of Miss Zimmerman. We have already saved three months of salary after her departure (less the payout of unused days that she had coming to her).

Jon Erickson, who retired from the District, and formerly served in a similar role at OJ, has expressed interest in helping the District out on a temporary basis for the remainder of the year. Should the Board approve a contracted services agreement with Mr. Erickson, he would start on Tuesday, April 17th and serve in this role for the remaining 38 days of the school year. Mr. Erickson would earn a prorated salary that would pay him for the 38 days out of the total 180 days in the school year. This prorated salary for the remainder of the year would be approximately \$11,825. This would also be a savings, as the assistant principal's position was budgeted for \$82,770. The same number of days would have cost us \$17,473 in salary, so there is still a savings built into the remainder of the year.

We will ask that the Board approve the temporary contracted services position with Jon Erickson that I am recommending to the Board under the consent agenda.

NEOLA Policy Update - Volume 32, Number 2

0143.1 - Public Expression of Board Members: This update is optional, but serves as a reminder that social media communications, whether on the District's network or on a private network, may be subject to the provisions of the Open Meetings Act.

1421/3121/4121 - Criminal History Record Check: This policy has been revised to include accessibility and confidentiality provisions of policy 8321, and should be adopted to maintain compliance with MSP and FBI requirements.

4162 - Controlled Substances and Alcohol Policy for Commercial Motor Vehicles: This policy has

been revised to comply with Federal regulations that went into effect in January 2018. The regulations specify which substances must be tested, and broadens the scope of the policy to include employees who perform safety sensitive functions, as opposed to drivers only.

5111 - Eligibility of Resident / Nonresident Students: This policy has been revised to reflect Federal regulation changes to enrollment procedures and requirements. The policy details the communication and notification requirements, as well as alternate documents that can verify age and residency requirements.

7540.02 - Web Accessibility, Content, Apps, and Services: This policy has been replaced by entirely new language that governs web accessibility, web content, apps, and services to reflect the growing number of compliance requirements placed upon Districts.

8321 - Criminal Justice Information Security: This policy has been revised to include the latest revisions to the information security required of criminal history records information (CHRI) that is required by the FBI and the MSP.

Addressing National Student Walkouts - Letter to the Board

The District received a communication from a community member who expressed their concern to the Board of Education for the manner in which the student walkout was handled by the administration. The policy committee will discuss this letter and provide input into the development of the District's Administrative Guideline to address how future issues such as these should be handled.

Thrun Law Firm - Review of School Law Notes

We will discuss the most recent school law notes with the committee. This will provide the committee with the most recent developments in school law with regard to policy development.

Staff Satisfaction / School Safety / Discrimination Survey Results

The results of the recent survey will be discussed with the committee. The survey is similar to last year's survey, but added questions about school safety and discrimination. The survey was 44 questions long, took an average of 15 minutes and 10 seconds to complete, and there were 115 responses. The survey closed at 4:00 PM on April 9, 2018.

Other

We will briefly review items from the other committee agendas so that all board members are aware of the topics covered in all meetings prior to the Board meeting Monday evening.