

**LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT**  
**809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303**

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

Mission: The Ludington Area Schools, in partnership with the community, will achieve excellence in a positive environment where motivation and quality instruction ensure learning and equip students for success in society.

**MEETING: Regular Meeting**  
**DATE: May 20, 2024**  
**TIME: 6:00 p.m.**  
**PLACE: Administration Office, 809 East Tinkham Avenue, Ludington, MI 49431**

**REGULAR MEETING**

1. CALL TO ORDER & ROLL CALL
  - \_ Dr. Bret Autrey \_ Steve Carlson \_ Mike Nagle \_ Stephanie Reed \_ Sarah Lowman \_ Leona Ashley \_ Scott Foster
2. PLEDGE OF ALLEGIANCE
3. AGENDA MODIFICATION
  - a. **Hiring Approval - Mike Hart, Curriculum Director**
4. SPECIAL PRESENTATION
  - a. Student Government Update - Jack Jubar
  - b. Strategic Plan Update
5. CITIZEN PARTICIPATION
6. CONSENT AGENDA
  - a. Ratification of Bill Payment - Per Summary Dated: May 20, 2024
  - b. Approval of Minutes Dated: April 15, 2024
  - c. Hiring Approvals, Resignation Acceptances & Retirement Acceptances
  - d. L4029 Tax Rate Request
7. BOARD COMMITTEE REPORTS
  - a. Personnel/Policy Committee Report
  - b. Finance Committee Report
  - c. Building/Site Committee Report
8. SUPERINTENDENT'S REPORT & COMMENTS
  - a. Soaring Oriole Award Recipient
9. DISCUSSION ITEMS
  - a. Bond Project Application and Certificate for Payment #49
  - b. Purchase of Furniture for the CBO
  - c. Professional Development Advisory Committee
  - d. Custodial Service Bids
  - e. OJ Social Studies Textbooks
  - f. Financial Auditor Agreement with Vredevelde Haefner, LLC
  - g. Neola Policy Updates Volume 38 Number 2
10. ACTION ITEMS
  - a. Bond Project Application and Certificate for Payment #49
  - b. Purchase of Furniture for the CBO
  - c. Professional Development Advisory Committee
  - d. Custodial Service Bids
  - e. OJ Social Studies Textbooks
  - f. Financial Auditor Agreement with Vredevelde Haefner LLC
11. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
12. ADJOURNMENT

Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

# Memorandum - Office of the Superintendent

TO: Board of Education  
FROM: Dr. Kyle Corlett, Superintendent  
RE: Regular Meeting Agenda Notes

---

## CITIZEN PARTICIPATION

### Review Board Policy 0167.3: Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
  1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
  1. No obstructions are created between the Board and the audience.
  2. No interviews are conducted in the meeting room while the Board is in session.
  3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

**Revised:** January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808

## Regular Meeting

### CONSENT AGENDA

- Hiring Approvals
  - Alan Albrecht - Varsity Baseball Coach
  - Cruz Beardslee - Food Service Aide
  - Lynne Bennett - Equestrian Coach (split)
  - Meghan Gillies - Equestrian Coach (split)
  - Sophie Brown - OJ ELA Teacher
  - Courtney Durvesh - LES Title I Reading Teacher
  - Nathaniel Forster - LHS ELA Teacher
  - Michelle Holtrust - LHS Social Studies Teacher
  - Andrew Smith - JV Boys Baseball Coach
  - Kristina Sutton - LHS Guidance Counselor
  - Loren Trute - LES Student Aide
  - **Mike Hart - Curriculum Director**
- Dismissal Approvals
  - Nina Robertson - OJ Aide
- Resignation Acceptances
  - Debiann Daniels DeCastillo
  - Rebecca Huffman - Food Service Aide
  - Joe Schneider - Pool Director & Boys Varsity Swim Coach
  - Meranda Stuart - Teacher
- Retirement Acceptances
  - None

### SUPERINTENDENT REPORT

Soaring Oriole Award for the month will be presented.

### DISCUSSION ITEMS

#### **Bond Project Application and Certificate for Payment #49**

We will need an action item at the Board meeting to approve the certificate for payment on the school bond project and to authorize the District to pay \$1,717,797.67 as certified by the architect and construction manager, and as outlined in the Certificate for Payment. The certified pay application has been shared with the Board.

#### **Purchase of Furniture for the CBO**

The quote to purchase new furniture for the Central Business Office, including tables, desks, and chairs is \$87,445.99 from Interphase Interiors. This purchase is based on pre-negotiated prices and did not require going through a formal bidding process.

#### **Professional Development Advisory Committee**

The state requires that the school district approve the committee who plans professional development. The committees who plan our professional development are the Building Network Teams in each building.

#### **Custodial Service Bids**

With the district's contract with EnviroClean expiring, we accepted and reviewed bids for custodial services. The recommendation is to accept the bid from West Michigan Janitorial, due to their level of service being better than Facilities 360 and proposal lower than EnviroClean. Attached are the bid results.

### **OJ Social Studies Textbooks**

The purchase of US History, World History, and Exploring Geography books along with a six year subscription to the online platform has a total cost of \$53,316.

### **Financial Auditor Agreement with Vredeveld Haefner LLC**

The district solicited several firms and Vredeveld Haefner LLC was the only one taking on new clients. The three year agree is for the following amounts:

Proposed 6-30-24 \$35,150 maximum

Proposed 6-30-25 \$36,400 maximum

Proposed 6-30-26 \$37,650 maximum

### **Neola Policy Updates Volume 38 Number 2 (First Reading)**

The following policies have been updated to reflect changes in the law to keep our policies up to date.

### **POLICIES**

#### **Policy 1240 - Evaluation of the Superintendent (Revised)**

Senate Bill 395 and 396 were recently signed into law by Governor Whitmer. These bills change the evaluation system effective July 1, 2024. The revised policy incorporates those changes as they apply to evaluating the superintendent. For additional information, please review Legal Alert 4 - Changes to Policy 1240, found in this update packet.

#### **Policy 2410 - Prohibition of Referral or Assistance (Rescinded)**

The legislature repealed the portions of the school aid act that require a disciplinary policy for providing abortion assistance and that provide additional limitations on instruction in reproductive health or other sex education, M.C.L. 388.1766 and 388.1766a respectively. Based on the repeal of these sections, we are rescinding PO 2410 as its sole purpose was to ensure compliance with the now-repealed section 1766.

#### **Policy 2414 - Reproductive Health and Family Planning (Revised)**

The legislature repealed the portions of the school aid act that require a disciplinary policy for providing abortion assistance and that provide additional limitations on instruction in reproductive health or other sex education, M.C.L. 388.1766 and 388.1766a respectively. Based on the repeal of these sections, we have updated the related provisions in this policy. Language that was present solely because of M.C.L. 388.1766 has been deleted. We have also deleted the reference to a parent's right to observe instruction as that was contained solely in the repealed section M.C.L. 388.1766a. Finally, provisions have been modified to track more closely with the notice language that is still in effect in M.C.L. 380.1507.

#### **Policy 2418 - Sex Education (Revised)**

The legislature repealed the portions of the school aid act that require a disciplinary policy for providing abortion assistance and that provide additional limitations on instruction in reproductive health or other sex education, M.C.L. 388.1766 and 388.1766a respectively. Based on the repeal of these sections, we have updated the related provisions in this policy. This includes deleting the reference to requirements of M.C.L. 388.1766 that have been rescinded and adding language from 1507b to ensure all curriculum requirements are noted.

#### **Policy 6320 - Purchasing (Technical Correction)**

A technical correction is being made to include a cross reference to Policy 6350 - Prevailing Wage with the intent of encouraging districts to review all related content during implementation. Also includes miscellaneous grammar/punctuation corrections.

#### **Policy 6321 - New School Construction, Renovation (Technical Correction)**

A technical correction is being made to include a cross reference to Policy 6350 - Prevailing Wage with the intent of encouraging districts to review all related content during implementation. Also includes miscellaneous grammar/punctuation corrections.

Policy 6325 - Procurement Federal Grants / Funds (Technical Correction)

A technical correction is being made to include a cross reference to Policy 6350 - Prevailing Wage with the intent of encouraging districts to review all related content during implementation. Also includes miscellaneous grammar/punctuation corrections.

Policy 6350 - Prevailing Wage (New)

This policy has been added because Michigan's Prevailing Wage Act has been restored and will take effect in March of 2024.

Policy 6520 - Payroll Deductions (Revised)

This policy has been revised to reflect that districts can deduct union dues or services fees.

Policy 8800 - Religious/Patriotic Ceremonies and Observances (Revised)

The policy is revised to reflect the recent U.S. Supreme Court decision in Kennedy v. Bremerton School District in which the Court clarified the equal importance of and the interaction between the Constitution's two (2) First Amendment clauses pertaining to religious rights. The Bremerton decision reinforced employees rights to the free exercise of religion such that a First Amendment analysis regarding district action (i.e. discipline or censorship) must consider whether the employee is exercising the staff members' free exercise rights. As a practical matter, the analysis remains unchanged; however, the Court clarified that the school district officials were not entitled to err on the side of avoiding a violation of the Establishment Clause. Revisions are recommended and if they are not adopted to articulate current law, a District can be exposed to a Constitutional challenge to the policy as facially invalid. Likewise, application of the concepts does require officials to apply the law as described in the policy revisions.

**ACTION ITEMS**

**Bond Project Application and Certificate for Payment #49**

**Board President:** *We will need a motion to approve the certificate for payment on the school bond project and to authorize the District to pay the certificate for payment in the amount of \$1,717,797.67 as certified by the architect and construction manager, and as outlined in the Certificate for Payment.*

**Motion by Member** \_\_\_\_\_, *to approve the certificate for payment on the school bond project and to authorize the District to pay the certificate for payment in the amount of \$1,717,797.67 as certified by the architect and construction manager, and as outlined in the Certificate for Payment.*

**Support by Member** \_\_\_\_\_.

**VOTE:** (Y/N) Bret Autrey (Y/N) Steve Carlson (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman. **AYES:** \_\_\_\_ **NAYES:** \_\_\_\_ **MOTION:** Passes / Fails.

**Purchase of Furniture for the CBO**

**Board President:** *We will need a motion to approve the purchase of furniture for the Central Business Office, including tables, desks and chairs from Interphase Interiors in the amount of \$87,445.99. This quote is based on pre-negotiated prices and does not require a formal bidding process.*

**Motion by Member** \_\_\_\_\_, *to approve the purchase of furniture for the Central Business Office from Interphase Interiors in the amount of \$87,445.99.*

**Support by Member** \_\_\_\_\_.

**VOTE:** (Y/N) Steve Carlson (Y/N) Dr. Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman. **AYES:** \_\_\_\_ **NAYES:** \_\_\_\_ **MOTION:** Passes / Fails.

**Professional Development Advisory Committee**

**Board President:** We will need a motion to approve the committee who plans professional development. The committees who plan our professional development are the Building Network Teams in each building.

**Motion by Member** \_\_\_\_\_, to approve the committees that plan professional development. The committee who plans our professional development are the Building Network Teams in each building.

**Support by Member** \_\_\_\_\_.

VOTE: (Y/N) Steve Carlson (Y/N) Dr. Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman. AYES: \_\_\_\_ NAYES: \_\_\_\_ MOTION: Passes / Fails.

**Custodial Service Bids**

**Board President:** We will need a motion to approve the bid for custodial services from West Michigan Janitorial for a three year contract as proposed.

**Motion by Member** \_\_\_\_\_, to approve the bid from West Michigan Janitorial for a three year contract for services, as proposed.

**Support by Member** \_\_\_\_\_.

VOTE: (Y/N) Steve Carlson (Y/N) Dr. Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman. AYES: \_\_\_\_ NAYES: \_\_\_\_ MOTION: Passes / Fails.

**OJ Social Studies Textbooks**

**Board President:** We will need a motion to accept the purchase of US History, World History, and Exploring Geography books along with a six year subscription to the online platform from McGraw Hill for a total cost of \$53,316.

**Motion by Member** \_\_\_\_\_, to approve the purchase of US History, World History, and Exploring Geography books with a six year subscription to the online platform from McGraw Hill for \$53,316.

**Support by Member** \_\_\_\_\_.

VOTE: (Y/N) Steve Carlson (Y/N) Dr. Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman. AYES: \_\_\_\_ NAYES: \_\_\_\_ MOTION: Passes / Fails.

**Financial Auditor Agreement with Vredeveld Haefner, LLC**

**Board President:** We will need a motion to accept the proposed agreement for financial auditor services from Vredeveld Haefner LLC as presented.

**Motion by Member** \_\_\_\_\_, to approve the proposed agreement for financial auditor services from Vredeveld Haefner LLC.

**Support by Member** \_\_\_\_\_.

VOTE: (Y/N) Steve Carlson (Y/N) Dr. Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman. AYES: \_\_\_\_ NAYES: \_\_\_\_ MOTION: Passes / Fails.





# RATIFICATION OF BILL PAYMENT

May 20, 2024

Period: 4/8/24 through 5/13/24

## GENERAL OPERATING FUND

Payroll 4-12-24	678,128.88
Payroll 4-26-24	757,953.05

Total Payroll	1,436,081.93
---------------	--------------

<b>Bills (04/08/24 through 5/13/24)</b>	<u>2,352,253.05</u>
---	---------------------

<b>TOTAL GENERAL OPERATING FUND</b>	<b>3,788,334.98</b>
-------------------------------------	---------------------

## TOTAL ATHLETIC FUND

<b>Bills (04/08/24 through 5/13/24)</b>	<b>12,917.30</b>
---	------------------

## TOTAL FOOD SERVICE FUND

<b>Bills (04/08/24 through 5/13/24)</b>	<b>65,758.67</b>
---	------------------

## GRAND TOTAL ALL FUNDS

<b>Bills (04/08/24 through 5/13/24)</b>	<b>3,867,010.95</b>
---	---------------------

**LUDINGTON AREA SCHOOLS  
BALANCE SHEET  
For the Month Ending April 30, 2024**

	<b>Current Year</b>
<b><u>Assets</u></b>	
Savings/Checking Accounts	\$ 6,341,297
Investments	\$ -
Taxes Receivable	\$ -
Accounts Receivable	\$ 156,738
Due from Other Funds	\$ 1,575,448
Due from Other Governmental Units	\$ -
Inventory	\$ -
Prepaid Expenses	\$ 163,465
Other Assets	\$ -
Total Assets	<b><u>\$ 8,236,948</u></b>
 <b><u>Liabilities and Fund Equity</u></b>	
Liabilities:	
Accounts Payable	\$ 62,997
Payroll Liabilities	\$ (3,841)
Accrued Expenses	\$ -
Due to Other Funds	\$ 632,082
Due to Other Governmental Units	\$ -
Deferred Revenue	\$ 160,926
Note Payable	\$ -
Total Liabilities	<b><u>\$ 852,164</u></b>
Fund Equity:	
Inventory (Reserved)	\$ -
Other Fund Balance	\$ 7,384,784
Total Fund Balance	<b><u>\$ 7,384,784</u></b>
Total Liabilities and Fund Equity	<b><u>\$ 8,236,948</u></b>

**LUDINGTON AREA SCHOOLS**  
**GENERAL FUND**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**For the Month Ending April 30, 2024**

<b>REVENUES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Rcvd</b>
# Local	\$ 20,075,451	\$ 20,078,408	\$ (2,957)	100.01%
# State	\$ 7,433,766	\$ 4,890,728	\$ 2,543,038	65.79%
# Federal	\$ 891,891	\$ 363,281	\$ 528,610	40.73%
# Transfers	\$ 808,966	\$ 339,713	\$ 469,253	41.99%
<b>Total Revenue</b>	<b>\$ 29,210,074</b>	<b>\$ 25,672,129</b>	<b>\$ 3,537,945</b>	<b>87.89%</b>

<b>EXPENDITURES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Spent</b>
# Instruction/Basic	\$ 13,931,296	\$ 9,993,390	\$ 3,937,906	71.73%
# /Added Needs	\$ 4,485,495	\$ 2,966,435	\$ 1,519,060	66.13%
# Support Service/Pupil	\$ 1,446,283	\$ 1,093,760	\$ 352,523	75.63%
# /Instructional	\$ 1,071,771	\$ 767,748	\$ 304,023	71.63%
# /Gen. Admin.	\$ 696,854	\$ 607,424	\$ 89,430	87.17%
# /School Admin.	\$ 1,982,160	\$ 1,615,867	\$ 366,293	81.52%
# /Business	\$ 455,410	\$ 329,631	\$ 125,779	72.38%
# /Oper., Maint., Security	\$ 2,223,409	\$ 1,833,331	\$ 390,078	82.46%
# /Transportation	\$ 1,247,889	\$ 1,122,803	\$ 125,086	89.98%
# /Central Services	\$ 191,956	\$ 197,030	\$ (5,074)	102.64%
# /Athletics	\$ 851,677	\$ 812,934	\$ 38,743	95.45%
# /Comm Services	\$ 221,591	\$ 189,703	\$ 31,888	85.61%
# /Transfers	\$ 90,000	\$ 4,136	\$ 85,865	4.60%
<b>Total Expenditures</b>	<b>\$ 28,895,791</b>	<b>\$ 21,534,191</b>	<b>\$ 7,275,736</b>	<b>74.52%</b>

\$ 4,137,938  
net cash flow

Fund Balance 6/30/23                     \$ 2,246,846

Budgeted 6/30/24 Fund Balance   \$ 2,561,129  
Month End Fund Balance                     \$ 6,384,784

*Prepared by the Business Office*

**LUDINGTON AREA SCHOOLS**  
**Sinking Funds**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**For the Month Ending April 30, 2024**

<b>REVENUES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Rcvd</b>
# Tax Revenue Sinking	\$ 378,143	\$ 435,123	\$ (56,980)	115.07%
# Interest Sinking Fund	\$ 17,300	\$ 50,850	\$ (33,550)	293.93%
Other Income	\$ -	\$ 27,433	\$ (27,433)	
Total Revenue	\$ 395,443	\$ 513,406	\$ (117,963)	129.83%

<b>EXPENDITURES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Spent</b>
Equipment	\$ -	\$ -	\$ -	0.00%
# Construction Sinking	\$ 855,000	\$ 98,738	\$ 756,262	11.55%
Tax Appeals	\$ -	\$ 45	\$ (45)	0.00%
Total Expense	\$ 855,000	\$ 98,783	\$ 756,217	11.55%

Fund Balance 6/30/23 \$ 898,971

Budgeted 6/30/24 Fund Balance \$ 439,414  
Month End Fund Balance \$ 1,313,594

**LUDINGTON AREA SCHOOLS**  
**Technology Fund**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**For the Month Ending April 30, 2024**

<b>REVENUES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Rcvd</b>
Bond Issuance	\$ -	\$ -	\$ -	
Local	\$ -	\$ -	\$ -	
Interest	\$ 2,000	\$ 6,972	\$ (4,972)	348.60%
Total Revenue	\$ 2,000	\$ 6,972	\$ (4,972)	348.60%

<b>EXPENDITURES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Spent</b>
Issuance Costs	-	\$ -	\$ -	
Equipment	470,000	\$ 125,584	\$ 344,416	26.72%
Construction	-	\$ -	\$ -	#DIV/0!
Total Expense	470,000	\$ 125,584	\$ 344,416	

Fund Balance 6/30/23 \$ 535,035

Budgeted 6/30/24 Fund Balance \$ 67,035  
Month End Fund Balance \$ 416,423

*Prepared by the Business Office*

**LUDINGTON AREA SCHOOLS**  
**2019 Capital Projects Fund**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**For the Month Ending April 30, 2024**

<b>REVENUES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Rcvd</b>
Bond Issuance	\$ -	\$ -	\$ -	
Interest Earnings 2019	\$ -	\$ 39,421	\$ (39,421)	
Energy Rebates	\$ -	\$ -	\$ -	
Total Revenue	\$ -	\$ 39,421	\$ (39,421)	

<b>EXPENDITURES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Spent</b>
Contracted Services	-	\$ -	\$ -	0.00%
School Bus Replacement	-	\$ -	\$ -	0.00%
Site Improvements	-	\$ -	\$ -	0.00%
Consulting Services	-	\$ -	\$ -	0.00%
Legal Fees	-	\$ -	\$ -	0.00%
Building Constr. / Imprvmt	-	\$ -	\$ -	0.00%
Furniture, Fixtures & Equip.	-	\$ -	\$ -	0.00%
Bond Issuance Costs	-	\$ -	\$ -	0.00%
Transfer to fund 46	-	\$ -	\$ -	0.00%
Total Expense	-	-	\$ -	0.00%

Fund Balance 6/30/23	\$ 513,796	
Budgeted 6/30/24 Fund Balance	\$ 513,796	
Month End Fund Balance		\$ 553,217

**LUDINGTON AREA SCHOOLS**  
**2022 Capital Projects Fund**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**For the Month Ending April 30, 2024**

<b>REVENUES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Rcvd</b>
Bond Issuance	\$ -	\$ -	\$ -	
Interest Earnings 2022	\$ 80,000	\$ 1,575,611	\$ (1,495,611)	
Energy Rebates	\$ -	\$ -	\$ -	
Tranfers from Fund 45	\$ -	\$ -	\$ -	
Total Revenue	\$ 80,000	\$ 1,575,611	\$ (1,495,611)	1969.51%

<b>EXPENDITURES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Spent</b>
Contracted Services	-	\$ -	\$ -	0.00%
Site Improvements	1,000,000	\$ 151,895	\$ 848,105	15.19%
Consulting Services	3,000,000	\$ 499,221	\$ 2,500,779	16.64%
Building Constr. / Imprvmt	19,000,000	\$ 19,865,260	\$ (865,260)	104.55%
Furniture, Fixtures & Equip.	3,000,000	\$ 3,122,722	\$ (122,722)	0.00%
Bond Issuance Costs	-	\$ -	\$ -	0.00%
Total Expense	26,000,000	23,639,097	\$ 2,360,903	90.92%

Fund Balance 6/30/23	\$ 42,431,369	
Budgeted 6/30/24 Fund Balance	\$ 16,511,369	
Month End Fund Balance		\$ 20,367,883

*Prepared by the Business Office*



Account Name: Ludington Area Schools Custody Series 2019

Account Number: 150363.1  
Statement Period: Apr. 1 - Apr. 30, 2024

Market Overview

	Current Period	Year-to-Date
Beginning Market Value	04/01/2024 671,244.73	01/01/2024 961,181.38
Income		
Dividends	3,273.99	13,337.34
Net Contributions/Distributions		(300,000.00)
Disbursements		0.00
Change in Market Value	0.00	0.00
Ending Market Value	674,518.72	674,518.72

Capital Gains

	Current Period	Year-to-Date
Short-term Capital Gain / (Loss)	0.00	0.00
Long-term Capital Gain / (Loss)	0.00	0.00

Asset Allocation

Money Markets and Cash

Account Value	Market Value
100%	\$674,519
100%	\$674,519

Historical Value



NA5640 2/15



**Portfolio(s) included in Statement**

Portfolio Number: 150363.1      Portfolio Name: Ludington Area Schools Custody 2019

**Transaction Summary**

	Income Cash	Principal Cash	Cost	Market Value Including Cash
<b>Beginning Market Value</b>	0.00	0.00	671,244.73	671,244.73
Income				
Interest		(3,273.99)	3,273.99	3,273.99
Dividends		3,273.99		
<b>Ending Market Value</b>	0.00	0.00	674,518.72	674,518.72



Account Name: Ludington Area Schools Custody Series 2019

Account Number: 150363.1  
Statement Period: Apr. 1 - Apr. 30, 2024

### Statement of Investment Position

Units Description	Symbol Cusip	Cost Basis		Market Value		Unrealized Gain / (Loss)	Estimated Annual Yield %
		Unit	Total	Unit	Total		
<b>Money Markets &amp; Cash</b>							
<b>Money Market Funds</b>							
674,518.72 Michigan Class Cooperative Liquid Asset	SF8888741	1.00	674,518.72	1.00	674,518.72		35,883 5.32
<b>Total Money Market Funds</b>			674,518.72		674,518.72	0.00	35,883
<b>Total Money Markets and Cash</b>			674,518.72		674,518.72	0.00	35,883
<b>Account Total</b>			674,518.72		674,518.72	0.00	35,883







Account Name: Ludington Area School District

Account Number: 158843.1  
Statement Period: Apr. 1 - Apr. 30, 2024

Page 3 of 8

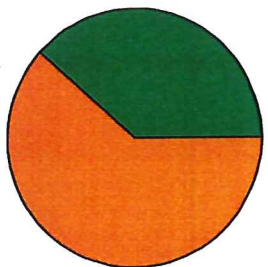
### Market Overview

	Current Period 04/01/2024	Year-to-Date 01/01/2024
<b>Beginning Market Value</b>	<b>27,538,315.68</b>	<b>27,228,844.50</b>
Income	18,119.17	154,263.81
Interest	18,501.80	59,751.69
Dividends		
Net Contributions/Distributions	(5,564,801.81)	(5,564,801.81)
Disbursements		(4,954.53)
Expenses/Fees	56,158.71	193,189.89
Change in Market Value	22,066,293.55	22,066,293.55
<b>Ending Market Value</b>	<b>22,066,293.55</b>	<b>22,066,293.55</b>

### Capital Gains

	Current Period	Year-to-Date
Short-term Capital Gain / (Loss)	193,896.40	193,896.40
Long-term Capital Gain / (Loss)	0.00	0.00

### Asset Allocation



Asset Class	Account Value Percentage	Market Value
Fixed Income Securities	38%	\$8,460,089
Money Markets and Cash	62%	\$13,606,204
<b>Total</b>	<b>100%</b>	<b>\$22,066,294</b>

### Historical Value



001349 974



**Portfolio(s) included in Statement**

Portfolio Number: 158843.1 Portfolio Name: Ludington Area School District - USD

**Transaction Summary**

	Income Cash	Principal Cash	Cost	Market Value
<b>Beginning Market Value</b>	<b>0.00</b>	<b>0.00</b>	<b>27,150,907.51</b>	<b>27,538,315.68</b>
Income				
Interest		(382.63)	18,501.80	18,119.17
Dividends		18,501.80		18,501.80
Disbursements				
Other		(5,564,801.81)		(5,564,801.81)
Purchases		(4,277,304.01)	4,277,304.01	
Sales & Maturities		9,823,986.65	(9,630,090.25)	193,896.40
Change in Market Value				(137,737.69)
<b>Ending Market Value</b>	<b>0.00</b>	<b>0.00</b>	<b>21,816,623.07</b>	<b>22,066,293.55</b>

**Statement of Accruals**

Units	Asset Description	Payable Date	Rate	Amount
Interest				
3,435,000	Federal Home Loan Bank	06/14/2024	0.019	63,726.41
	DTD 11/7/2022 4.875% 6/14/2024			
5,000,000	Federal Home Loan Bank	06/28/2024	0.003	16,229.17
	DTD 12/28/2021 0.950% 6/28/2024			
3,000,000	Federal Home Loan Bank	06/28/2024	0.009	28,187.50
	DTD 6/10/2022 2.750% 6/28/2024			
1,000,000	Federal Home Loan Bank	07/26/2024	0.001	1,319.44
	DTD 7/26/2021 0.500% 7/26/2024			
	Call 01/26/2022 @ 100			
	<b>Total Interest</b>			<b>109,462.52</b>
	<b>Total Accruals</b>			<b>109,462.52</b>





Account Name: Ludington Area School District

Account Number: 158843.1  
Statement Period: Apr. 1 - Apr. 30, 2024

### Bond Maturity Schedule

	Cost	Market Value	% of Fixed Income	Projected Annual Income
<b>Government &amp; Agency Bonds</b>				
Less than 1 year	13,380,123.10	13,606,204.30	76.53	368,835.48
<b>Total Government &amp; Agency Bonds</b>	<b>13,380,123.10</b>	<b>13,606,204.30</b>	<b>76.53</b>	<b>368,835.48</b>
<b>Cash</b>				
Less than 1 year	4,149,723.22	4,173,312.50	23.47	221,177.58
<b>Total Cash</b>	<b>4,149,723.22</b>	<b>4,173,312.50</b>	<b>23.47</b>	<b>221,177.58</b>
<b>Total</b>	<b>17,529,846.32</b>	<b>17,779,516.80</b>	<b>100.00</b>	<b>590,013.06</b>



001319 914



### Statement of Investment Position

Units Description	Symbol Cusip	Cost Basis		Market Value		Unrealized Gain / (Loss)	Estimated Annual Yield %
		Unit	Total	Unit	Total		
<b>Fixed Income Securities</b>							
<b>Government &amp; Agency Bonds</b>							
3,435,000 Federal Home Loan Bank DTD 11/7/2022 4.875% 6/14/2024	3130ATVC8	1.00	3,426,618.60	99.93	3,432,526.80	5,908.20	167,456 5.33
Aaa							
5,000,000 Federal Home Loan Bank DTD 12/28/2021 0.950% 6/28/2024	3130AQC6V0	0.96	4,799,350.00	99.30	4,965,150.00	165,800.00	47,500 4.64
Aaa							
3,000,000 Federal Home Loan Bank DTD 6/10/2022 2.750% 6/28/2024	3130ASD55	0.99	2,956,212.00	99.55	2,986,530.00	30,318.00	82,500 5.33
Aaa							
1,000,000 Federal Home Loan Bank DTD 7/26/2021 0.500% 7/26/2024 Call 01/26/2022 @ 100	3130ANBD1	0.97	972,130.00	98.86	988,610.00	16,480.00	5,000 5.24
Aaa							
1,250,000 US Treasury Note Stripped Prin Pmt DTD 7/31/2017 7/31/2024	9128207S0	0.98	1,225,812.50	98.67	1,233,387.50	7,575.00	66,379 5.39
<b>Total Government &amp; Agency Bonds</b>			<b>13,380,123.10</b>		<b>13,606,204.30</b>	<b>226,081.20</b>	<b>368,835</b>
<b>Total Fixed Income Securities</b>			<b>13,380,123.10</b>		<b>13,606,204.30</b>	<b>226,081.20</b>	<b>368,835</b>
<b>Money Markets &amp; Cash</b>							
<b>Money Market Funds</b>							
4,286,776.75 Michigan Class Cooperative Liquid Asset	SF8888741	1.00	4,286,776.75	1.00	4,286,776.75	0.00	228,045 5.32
<b>Total Money Market Funds</b>			<b>4,286,776.75</b>		<b>4,286,776.75</b>	<b>0.00</b>	<b>228,045</b>
<b>Cash</b>							
1,250,000 United State Treasury Bills DTD 1/25/2024 7/25/2024	912797JT5	0.98	1,227,479.69	98.76	1,234,512.50	7,032.81	65,237 5.29
3,000,000 United State Treasury Bills DTD 3/21/2024 9/19/2024	912797KLO	0.97	2,922,243.53	97.96	2,938,800.00	16,556.47	155,940 5.34
<b>Total Cash</b>			<b>4,149,723.22</b>		<b>4,173,312.50</b>	<b>23,589.28</b>	<b>221,178</b>
<b>Total Money Markets and Cash</b>			<b>8,436,499.97</b>		<b>8,460,089.25</b>	<b>23,589.28</b>	<b>449,222</b>
<b>Account Total</b>			<b>21,816,623.07</b>		<b>22,066,293.55</b>	<b>249,670.48</b>	<b>818,058</b>



Ludington Area Schools  
Board of Education  
Minutes of Regular Meeting

April 15, 2024

---

- I. Call to Order & Roll Call ~ The meeting was held in the Administration Office, 809 East Tinkham Avenue, Ludington, Michigan, 49431. The meeting was called to order by Board President Autrey at six o'clock p.m.  
Members Present: Dr. Bret Autrey, Steve Carlson, Mike Nagle, Stephanie Reed, Leona Ashley, Scott Foster, Sarah Lowman  
Members Absent: None
- II. Pledge of Allegiance
- III. Agenda Modification ~ None
- IV. Special Presentation
- A. Winter All-State Athlete - David Shillinger was acknowledged for being named to the 1st Team All State Boys Basketball team. Coach Thad Shank presented David with a certificate.
- B. Business Professionals of America - The BPA is preparing to send representatives to Chicago for national level competition. The Board heard a presentation from three students (Claire Allen, Chaire Garrow and Julia Haveman) about the upcoming trip and contests.
- C. Ludington Elementary School Principals' Report ~ Katie Eisinger, Principal, Ludington Elementary School presented an update on events and news at the elementary school.
- V. Citizen Participation ~ Public comment was heard from one participant.
- VI. Consent Agenda
- A. Ratification of Bill Payment Per Summary Dated April 15, 2024 was approved by consent.
- B. Approval of Minutes Dated: March 18, 2024 were approved by consent.
- C. Hiring approvals were approved by consent for the following positions:
- Amy Dudek - Student Aide
  - Andrea Overholt - Student Aide
  - Ben Walunas - At-Risk Coordinator
- D. Resignation acceptance was approved by consent for:
- Matthew Leslie
  - Steve Nimcheski
- E. Retirement announcements: None
- VII. Board Committee Reports
- A. Mike Nagle presented the Personnel/Policy Committee report.
- B. Stephanie Reed presented the Finance Committee report.
- C. Mike Nagle presented the Building/Site Committee report.  
Motion by Carlson, supported by Nagle, to approve the consent agenda as written and presented. Vote: Ayes: Autrey, Carlson, Nagle, Reed, Lowman, Foster and Ashley. Nays: None. Motion: Carries 7-0.
- VIII. Superintendent's Report and Comments
- A. Superintendent Dr. Kyle Corlett presented the monthly Soaring Oriole Award to Teresa Eriksen.
- IX. Discussion Items
- A. The Bond Project Application and Certification for Payment #48 in the amount of

Ludington Area Schools  
Board of Education  
Minutes of Regular Meeting

April 15, 2024

- 
- \$1,234,325.11 was presented.
- B. A request was heard for approval for the Business Professionals of America to travel for national competition from May 10-14, 2024 to Chicago, Illinois.
- C. The high school band is planning to travel to Washington D.C. during the 2024-2025 school year to participate in the National Festival of the States. No travel dates are set yet.
- D. The WSESD 2024-2025 General Fund Operating Budget Resolution was discussed.
- IX. Action Items
- A. Motion by Reed, supported by Foster, to approve the certificate for payment on the school bond project and to authorize the District to pay the certificate for payment in the amount of \$1,234,325.11 as certified by the architect and construction manager, and as outlined in the Certificate for Payment #48. Vote: Ayes: Autrey, Carlson, Nagle, Reed, Lowman, Ashley and Foster. Nays: None. Motion: Carries 7-0.
- B. Motion by Lowman, supported by Ashley, to approve the BPA team to travel to Chicago, IL in order to participate in a national competition. Vote: Ayes: Autrey, Carlson, Nagle, Reed, Lowman, Ashley and Foster. Nays: None. Motion: Carries 7-0.
- C. Motion by Nagle, supported by Ashley, to approve the LHS band to travel to Washington D.C. to participate in the National Festival of the States during the 2024-2025 school year. Vote: Ayes: Autrey, Carlson, Nagle, Reed, Lowman, Ashley and Foster. Nays: None. Motion: Carries 7-0.
- D. Motion by Carlson, supported by Lowman, to approve the West Shore Educational Service District 2024-2025 General Fund Operating Budget Resolution, as presented. Vote: Ayes: Autrey, Carlson, Nagle, Reed, Lowman, Ashley, and Foster. Nays: None. Motion: Carries 7-0.
- X. Other Items of Business & Announcements ~ No other items of business or announcements
- XI. were heard.
- XII. Adjournment ~ Motion by Carlson, supported by Nagle, to adjourn the meeting at 6:46 p.m. Vote: Ayes: Autrey, Carlson, Nagle, Reed, Lowman, Ashley, and Foster. Nays: None. Motion: Carries 7-0.

---

Michael W. Nagle, Secretary, Board of Education

Approved on \_\_\_\_\_

---

(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Administration Office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*

**2024 Tax Rate Request (This form must be completed and submitted on or before September 30, 2024)**

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

Local Government Unit Requesting Millage Levy <b>Ludington Area School District</b>	2024 Taxable Value of ALL Properties in the Unit as of 5-28-2024 <b>\$1,770,173,254</b>
Mason	For LOCAL School Districts: 2024 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. <b>\$1,122,625,766</b>

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2024 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2024 Current Year "Headlee" Millage Reduction Fraction	(7) 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Voted	Operating	Nov-23	20.0000	20.0000	1.0000	20.0000	1.0000	20.0000	18.0000		Dec-33
Voted	Sinking	May-22	0.2500	0.25000	1.0000	0.2500	1.0000	0.2500	0.2500		Dec-32
Voted	Debt		n/a	n/a	n/a	n/a	n/a	n/a	3.35		

Prepared by <b>Laura Jacobs</b>	Telephone Number <b>(231) 845-7303</b>	Title of Preparer <b>Director of Business Services</b>	Date <b>05/20/2024</b>
------------------------------------	---	---	---------------------------

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		<b>Michael W. Nagle</b>	<b>05/20/2024</b>
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		<b>Bret G. Autrey</b>	<b>05/20/2024</b>

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**\*\* IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2024 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	<b>1.0000</b>
For Commercial Personal	<b>6.0000</b>
For all Other	<b>18.0000</b>

